MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF LAW LIBRARY TRUSTEES OF LOS ANGELES COUNTY

A California Independent Public Agency Under Business & Professions Code Section 6300 et sq.

August 26, 2026

The Regular Meeting of the Board of Law Library Trustees of Los Angeles County was held on Wednesday, August, 2026 at 12:15 p.m., at the Los Angeles County Law Library Mildred L. Lillie Main Library Building at 301 West First Street, Los Angeles, California 90012 for the purposes of considering reports of the affairs to the Library, and transacting such other business as might properly come before the Board of Trustees.

ROLL CALL/ QUORUM

Trustees Present:	Judge Laura Seigle Judge Susan DeWitt Judge Mark Juhas Judge Rosa Fregoso Judge Cherol Nellon Susan Steinhauser, Esq.
Trustees Absent:	Dan Rosenfeld
Senior Staff Present:	Katherine Chew, Executive Director
Also Present:	Marcelino Juarez, Finance Director

President Seigle determined a quorum to be present, convened the meeting at 12:16 pm, and thereafter presided. Executive Director, Katherine Chew, recorded the Minutes.

1.0 PUBLIC COMMENT

2.0 PRESIDENT'S REPORT

3.0 CONSENT CALENDAR

3.1 Approval of Minutes of the July 22, 2026 Regular Board Meeting

3.2 Review and Approval of July Financials and List of July Checks and Warrants

3.3 Review and Approval of Job Description for Director, Access Services, Collection Development and Digital Literacy

President Seigle asked the Board if anyone would like any item to be pulled from the Consent Calendar. Hearing no such requests, President Seigle requested a motion to approve the Consent Calendar. So moved by Trustee Juhas, seconded by Trustee Fregoso. The motion was approved unanimously 6 – 0.

4.0 DISCUSSION ITEMS

4.1 Presentation of new collaboration with Center for Law, Brain and Behavior (CLBB) NeuroLaw Library, Department of Psychiatry at Massachusetts General Hospital, Harvard Medical School, by Stephanie Tabashneck, PsyD, JD, Founding Director

Stephanie Tabashneck addressed the Board via Zoom to discuss the NeuroLaw Library's upcoming collaboration efforts with LA Law Library. The NeuroLaw Library provides free, reliable neuroscience in plain language to help courts and advocates reach fairer, more effective, science-informed decisions. They will begin working with LA Law Library at the October 2026 Pro Bono Week sessions.

4.2 UBS Financial Services Inc. Investment Presentation by Kelly K. Jay, Managing Director-Private Wealth Management, Senior Portfolio Manager, PMP

Kelly Jay, Gabriel Jay, and Mia Jay addressed the Board to discuss the pro bono investments they perform for the library. They discussed the low risks and benefits of investing in US treasuries, and of zero-coupon treasury bonds specifically. They discussed how our current balance has grown to $6.8 million.

4.3 Approval of New Memorandum of Understanding with SEIU Local 721

E.D. Chew addressed the Board. She discussed how the library's union Met on August 6, 2026 to vote to approve the new MOU. The main sticking points from the negotiations were summarized in the Item 4.3 staff report.

President Seigle requested a motion to approve Item 4.3. So moved by Trustee Steinhauser, seconded by Trustee Juhas. The motion was approved unanimously 6 – 0.

4.4 Presentation by Jeff Kitchaven, Chair of the Friends of the Los Angeles County Law Library-2027 Beacon of Justice Gala Plans

Jeff Kitchaven, Anthony Pacheco, and Jeannine Wisnosky addressed the Board. Mr. Kitchaven is the Friends Chair, Mr. Pacheco is the Secretary, and Ms. Wisnosky is the Executive Director.

Mr. Kitchaven stated that they will be voting tomorrow at the Friends Board Meeting to approve a $100,000 contribution to the library from donations collected at the 2026 Gala.

He went on to state that preparations for the 2027 Gala will begin soon. He stated that we should aim higher than last year's Gala. In previous years, contributions were almost double of this year. In order to increase donations, we must look at who the honorees should be. He suggests honoring businesses who have many vendor relationships. He likes the fact that large businesses hire many firms, and suggests that we should look into those lawyers. Are these companies 100% free of controversy? Unlikely. He went on to state that some things would be too controversial for the Friends to honor them. Mr. Kitchaven hopes that the Friends will be able to contribute more than $200,000 to the library for future Gala events.

Mr. Kitchaven went on to discuss the Friends Board. He stated that the Board has been at about 2/3's capacity for some time, and he would like to fill those empty seats. He stated that more attorneys would expand the sales force for the Gala. The Library's Trustees are responsible for appointing 13 of the Friends Trustees, while 12 of the Friends Trustees are appointed by the Friends. Mr. Kitchaven wants to get current board members reappointed. He wants to get new Friends Board members appointed as quickly as possible so they are not disappointed, and he wants to keep them enthused and excited. It has taken up to three months to make these appointments in the past.

Trustees Fregoso and Nellon left the meeting at 1:13pm.

Trustee DeWitt stated her interest in other collaborations between the library and the Friends in the future. She mentioned Lawyers in the Library, marketing library events, and more fundraising opportunities. She asked the Friends to think about big donor types for Gala honorees. She pointed out that the criteria for honorees is not just about chasing money.

Mr. Kitchaven responded that they are not exclusively about chasing dollars, but from a fundraising view, someone who can generate funds is an important criteria for the Gala. He agreed that we should find candidates who are community service oriented.

5.0 **CLOSED SESSION**

5.1 PERSONNEL: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (G.C. 54957) Title: Executive Director

6.0 **RECONVENE IN OPEN SESSION/ CLOSED SESSION ANNOUNCEMENT**
(Pursuant to Government Code §54957.1)-Judge Laura A. Seigle

7.0 **AGENDA BUILDING**

ITEMS NOT ON THE POSTED AGENDA MAY BE PRESENTED BY A TRUSTEE AND, IF REQUESTED, MAY BE REFERRED TO STAFF OR PLACED ON THE AGENDA FOR CONSIDERATION AT A FUTURE MEETING OF THE BOARD.

8.0 **EXECUTIVE DIRECTOR REPORT**

9.0

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 1:21pm by President Seigle. The next Regular Meeting of the Board of Law Library Trustees is scheduled for Wednesday, September 23, 2026 at 12:15pm.

Katherine Chew, Executive Director and Secretary
Los Angeles County Law Library Board of Trustees