MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF LAW LIBRARY TRUSTEES OF LOS ANGELES COUNTY

A California Independent Public Agency Under Business & Professions Code Section 6300 et sq.

June 24, 2026

The Regular Meeting of the Board of Law Library Trustees of Los Angeles County was held on Wednesday, June 24, 2026 at 12:15 p.m., at the Los Angeles County Law Library Mildred L. Lillie Main Library Building at 301 West First Street, Los Angeles, California 90012 for the purposes of considering reports of the affairs to the Library, and transacting such other business as might properly come before the Board of Trustees.

ROLL CALL/ QUORUM

Trustees Present:	Judge Mark Juhas Judge Laura Seigle Judge Rosa Fregoso Judge Susan DeWitt Susan Steinhauser, Esq. Dan Rosenfeld
Trustees Absent:	Judge Cherol Nellon
Senior Staff Present:	Katherine Chew, Executive Director
Also Present:	Marcelino Juarez, Finance Director

President Juhas determined a quorum to be present, convened the meeting at 12:18 pm, and thereafter presided. Executive Director, Katherine Chew, recorded the Minutes.

1.0 PUBLIC COMMENT

Library Employees Mary Garcia and Sharon Boone addressed the Board. They spoke on behalf of many other union represented employees that were also present at the meeting. Mary stated that they were there to comment on the budget. She stated that they want the budget to be approved, and they want to leave room on the budget for salary increases. She stated that everyone is affected by the economy and inflation, and that library wages have not been keeping up. She asked the Board to please consider library staff within the budget.

Sharon Boone then addressed the Board. She pointed out to the Board the support of all of the union members in attendance. Sharon also discussed the economy, how salaries are not keeping up with the cost of living, and how we have an excellent staff that keeps the library going.

2.0 PRESIDENT'S REPORT

3.0 CONSENT CALENDAR

3.1 Review and Approval of Minutes of the April 22, 2026 Regular Board Meeting

3.2 Review and Approval of March and April Financials and List of April and
May Checks and Warrants
3.3 Review and Approval of Guardian Dental, Vision, and Life Benefits Renewal
3.4 Recommendation to Update Library Rules of Conduct

President Juhas asked the Board if anyone would like an item removed from the Consent Calendar. Hearing no such request, President Juhas requested a motion to approve the Consent Calendar. So moved by Vice President Seigle, seconded by Trustee DeWitt. The motion was approved unanimously 6 – 0.

4.0 Discussion Items

4.1 Review of 2026-27 Property & Liability Insurance Estimates
Robert Lowe, Senior Vice President of Alliant Insurance Services, Inc.

Robert Lowe addressed the Board to discuss the library's General Liability coverage. The Board heard the pros and cons of the two renewal options. Mr. Lowe, and library staff, recommended that the Board choose to move away from PRISM and gain coverage through Golden State Risk Management Authority. The deductible with this option would decrease from $50,000 to $0. Premium increases by $58,000.

Trustee Fregoso made a motion to approve the staff recommendation to go with GSRMA. Seconded by Trustee DeWitt. The motion was approved unanimously 6 – 0.

4.2 Review and Approval of Operating and Capital Expenditures Budget for Fiscal Year 26/27

Vice President Seigle stated that she had raised the idea with Kathy of adding a line to the budget. This line would be for an attorney to represent the library at the next union negotiation meeting. E.D. Chew stated that she and Marcelino had already set aside $40,000. She stated that some of those funds could be used for an attorney for future negotiations.

Trustee Steinhauser asked if we have money set aside for hiring a strategic planning consultant. Marcelino let her know that $80,000 had been budgeted for this use.

Trustee DeWitt made a motion to approve Item 4.2. Seconded by Trustee Fregoso. The motion was approved unanimously 6 – 0.

4.3 Election of Officers of Board of Trustees

President Juhas informed the Board that he would be stepping down as the President. He stated that serving the library was an honor he could not express. President Juhas recommended Vice President Seigle to replace him as President, and for Trustee DeWitt to serve as Vice President.

The motion was approved unanimously 5 – 0, with Trustee Juhas abstaining from the vote.

5.0 <u>CLOSED SESSION</u>

5.1 LA Law Library may hold a closed session on the following item pursuant to Government Code § 54956.9(d)(1): Conference with Legal Counsel; Pending Litigation <u>Everett v. Chew, LA Law Library;</u> Confidential memoranda related to this item may be considered during such closed session discussion; Conference with Labor Negotiator (G.C. 54957.6). Library Negotiators: Irma Rodriguez Moisa; Executive Director/General Counsel Katherine H. Chew, with Finance Director Marcelino Juarez; Employee Organization: SEIU Local 721

The Board convened in a closed session at 12:21pm.

Trustee DeWitt arrived at 12:23pm.

6.0 <u>RECONVENE IN OPEN SESSION/ CLOSED SESSION ANNOUNCEMENT</u>
(Pursuant to Government Code §54957.1)-Judge Mark Juhas

The Board reconvened in an open session at 12:50pm.

The Board voted to give further instructions to the negotiating team. No reportable action was taken.

7.0 <u>AGENDA BUILDING</u>

Items not on the posted agenda may be presented by a Trustee and, if requested, may be referred to staff or placed on the agenda for consideration at a future meeting of the Board.

8.0 <u>EXECUTIVE DIRECTOR REPORT</u>

E.D. Chew addressed the Board. She stated that we are still waiting to hear about funds coming in from the Friends Gala. The Ad Hoc Strategic Planning Committee is currently looking to hire a consultant. E.D. Chew served at a conference in Boston where she connected with the Neuro Law Library, who are interested in partnering with us. We had a pre bid meeting for the elevators, waiting for bids. The computer lab is nearly done. We will be having a ribbon cutting ceremony for our historic sign on our All Staff Training Day scheduled for August 7, 2026.

9.0 <u>ADJOURNMENT</u>

There being no further business to come before the Board, the meeting was adjourned at 1:31pm by President Juhas. The next Regular Meeting of the Board of Law Library Trustees is scheduled for Wednesday, August 26, 2026 at 12:15pm.

Katherine Chew, Executive Director and Secretary
Los Angeles County Law Library Board of Trustees