

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF LAW LIBRARY TRUSTEES OF
LOS ANGELES COUNTY**

**A California Independent Public Agency Under
Business & Professions Code Section 6300 et sq.**

April 22, 2026

The Regular Meeting of the Board of Law Library Trustees of Los Angeles County was held on Wednesday, April 22, 2026 at 12:15 p.m., at the Los Angeles County Law Library Mildred L. Lillie Main Library Building at 301 West First Street, Los Angeles, California 90012 for the purposes of considering reports of the affairs to the Library, and transacting such other business as might properly come before the Board of Trustees.

ROLL CALL/ QUORUM

Trustees Present:

Judge Laura Seigle
Judge Rosa Fregoso
Judge Cherol Nellon
Susan Steinhauser, Esq.
Dan Rosenfeld

Trustees Absent:

Judge Mark Juhas
Judge Susan DeWitt

Senior Staff Present:

Katherine Chew, Executive Director

Also Present:

Marcelino Juarez, Finance Director

Vice President Seigle determined a quorum to be present, convened the meeting at 12:22 pm, and thereafter presided. Executive Director, Katherine Chew, recorded the Minutes.

1.0 PUBLIC COMMENT

2.0 PRESIDENT'S REPORT

3.0 CONSENT CALENDAR

- 3.1 Approval of Minutes of the March 25, 2026 Regular Board Meeting
- 3.2 Review of February Financials and List of March Checks and Warrants
- 3.3 Review and Approval of FY26 3rd Quarter Statistics

Vice President Seigle asked the Board if anyone would like an item removed from the Consent Calendar. Hearing no such request, Vice President Seigle requested a motion to approve the Consent Calendar. So moved by Trustee Fregoso, seconded by Trustee Rosenfeld. The motion was approved unanimously 4 – 0.

4.0 DISCUSSION

4.1 Presentation by Katherine Chew, Executive Director

2026 Equal Justice Conference Panel Discussion: "Booked Up, Logged In, On the Road Again-Close the Justice Gap with a Public Library Partnership"

E.D. Chew addressed the Board, showing them a PowerPoint presentation that she plans to present as a panelist in the 2026 Equal Justice Conference. The presentation contained a heavy emphasis on collaboration with public libraries.

E.D. Chew also showed the Board a video of one of our patrons sharing their experiences with LA Law Library. She discussed getting involved with the library's conservatorship program, and how much it has helped her family. The Board members asked Kathy to show this video at the upcoming Gala.

4.2 Presentation by Chelsea-Leigh Flucus, Director of Public and Legal Education
Update on Programming and Community Outreach Initiatives

Chelsea-Leigh Flucus addressed the Board. She began by discussing structured orientations for volunteers. She went on to discuss new programs she has been working on. She emphasized that she is focusing on creating new programs based on what the public has been requesting. She discussed the library's Expungement Clinic, Pro Se Clinic, the Ask a Lawyer and Ask an Expert classes, Public Benefits, and Roundtable for mediation week. She also discussed phone consultations for Lawyers in the Library, an Upward Mobility Campaign, and the growth of the library's Expungement Clinic.

Trustee Rosenfeld inquired if the library has a grant writer. He stated that all of these projects have potential for procuring outside money. He also asked if we keep data numbers related to these projects. Chelsea-Leigh responded that she has done some grant writing in the past, but the library does not have a designated grant writer. She also confirmed that the library does keep detailed records pertaining to these projects. Vice President Seigle stated that for the next budget, we should consider a line item for a grant writer.

5.0 CLOSED SESSION

- 5.1 LA Law Library may hold a closed session on the following item pursuant to Government Code § 54956.9(d)(1): Conference with Legal Counsel; Pending Litigation Everett v. Chew, LA Law Library. Confidential memoranda related to this item may be considered during such closed session discussion; Conference with Labor Negotiator (G.C. 54957.6). Library Negotiator: Executive Director Katherine H. Chew, with Finance Director Marcelino Juarez; Employee Organization: SEIU Local 721

The Board held a closed session at 1:15pm.

6.0 RECONVENE IN OPEN SESSION/ CLOSED SESSION ANNOUNCEMENT
(Pursuant to Government Code §54957.1)-Katherine Chew

The Board reconvened in an open session at 1:24pm. No reportable action was taken.

7.0 AGENDA BUILDING

Items not on the posted agenda may be presented by a Trustee and, if requested, may be referred to staff or placed on the agenda for consideration at a future meeting of the Board.

8.0 EXECUTIVE DIRECTOR REPORT

E.D. Chew stated that the Gala is next week. The library has about 230 confirmed guests. She stated that the planning consultant that we wanted to hire had to withdraw. For the parking structure, we are waiting on a permit for final repairs. Hopefully the project will be done in June. A public art display with Dyson and Womack will be in the library for the next few months. She also stated that the library is getting cost estimates of transferring the library facilities in the Torrance Courthouse.

E.D. Chew went on to discuss possible parking companies to run the garage after its completion. We are waiting to hear back from Resolve, and we are in talks with Air Garage.

Trustee Fregoso left the meeting at 1:29pm.

We have three new candidates for the Strategic Planning Consultant that the library would like to hire. The library will be setting up Zoom meetings to meet with these candidates.

9.0 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 1:35pm by Vice President Seigle. The next Regular Meeting of the Board of Law Library Trustees is scheduled for Wednesday, May 27, 2026 at 12:15pm.



Katherine Chew, Executive Director and Secretary
Los Angeles County Law Library Board of Trustees

