

**MINUTES OF THE COMBINED REGULAR AND SPECIAL BOARD MEETINGS
OF THE BOARD OF LAW LIBRARY TRUSTEES OF
LOS ANGELES COUNTY**

**A California Independent Public Agency Under
Business & Professions Code Section 6300 et sq.**

January 25, 2023

The Regular Meeting of the Board of Law Library Trustees of Los Angeles County was held on Wednesday, January 25, 2023 at 12:15 p.m., at the Los Angeles County Law Library Mildred L. Lillie Main Library Building at 301 West First Street, Los Angeles, California 90012 for the purposes of considering reports of the affairs to the Library, and transacting such other business as might properly come before the Board of Trustees.

ROLL CALL/QUORUM

Trustees Present: Judge Mark Juhas
Judge Michelle Williams Court
Judge Dennis Landin
Judge Laura Seigle
Susan Steinhauser, Esquire
Judge Michael Stern

Trustees Absent: Kenneth Klein, Esquire

Senior Staff Present: Sandra J. Levin, Executive Director

Also Present: Marcelino Juarez, Finance Manager
Ann Marie Gamez, Executive Assistant

President Juhas determined a quorum to be present, convened the meeting at 12:21pm and thereafter presided. Executive Director, Sandra J. Levin recorded the Minutes. Trustee Steinhauser joined the meeting at 12:31pm.

1.0 PUBLIC COMMENT

No public comment.

2.0 PRESIDENT'S REPORT

President Juhas introduced and welcomed new LACLL Trustee, Judge Laura Seigle.

3.0 CONSENT CALENDAR

- 3.1 Approval of Minutes of the December 14, 2022 Regular Board Meeting
- 3.2 Review of November Financials and List of December Checks and Warrants
- 3.3 Review and Approval of FY23 2nd Quarter Statistics
- 3.4 Update Regarding 2023-23 Workers Compensation Insurance Renewal

President Juhas requested a motion to approve the Consent Calendar. So moved by Trustee Landin seconded by Trustee Court. The motion was unanimously approved, 5 - 0.

4.0 CLOSED SESSION

Trustee Steinhauser joined the meeting.

4.1 Conference with Legal Counsel; Anticipated Litigation (Gov. Code § 54956.9(d)(2) & € (3))

A point has been reached where, in the opinion of the Board on the advice of its legal counsel, based on the below described existing facts and circumstances, there is a significant exposure to litigation against the City/Agency.

Receipt of Claim pursuant to Tort Claims Act (copy available for public inspection in Administrative Office upon request).

Name of Person or Entity Threatening Litigation: Carin Memmer

No reportable action.

5.0 DISCUSSION ITEMS

5.1 Recognition of Volunteering with Gratitude for Their Contributions

A special lunch and recognition for individuals who serve regularly as LALL volunteers, including class presenters and recurring Lawyers in the Library attorneys and support volunteers.

No action taken.

6.0 AGENDA BUILDING


No future items were presented by Trustees to be referred to staff or placed on the agenda for consideration at a future meeting of the Board.

7.0 EXECUTIVE DIRECTOR REPORT

ED Levin introduced two new hires at LA Law Library: Leslie Rodas as the new CMS Library Technician for Acquisitions and Sarah Martin as the new Global Law and Language Access Librarian.

8.0 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 2:05pm. The next Regular Meeting of the Board of Law Library Trustees currently scheduled for Wednesday, February 22, 2023 at 12:15pm.


Sandra J. Levin, Executive Director and Secretary
Los Angeles County Law Library Board of Trustees