

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF LAW LIBRARY TRUSTEES OF
LOS ANGELES COUNTY**

**A California Independent Public Agency Under
Business & Professions Code Section 6300 et sq.**

June 19, 2019

The Regular Meeting of the Board of Law Library Trustees of Los Angeles County was held on Wednesday, June 19, 2018 at 12:15 p.m., at the Los Angeles County Law Library Mildred L. Lillie Main Library Building at 301 West First Street, Los Angeles, California 90012 for the purposes of considering reports of the affairs to the Library, and transacting such other business as might properly come before the Board of Trustees.

ROLL CALL/QUORUM

Trustees Present: Judge Mark Juhas
Judge Michelle Williams Court
Judge Dennis Landin
Judge Richard Rico
Judge Michael Stern

Trustees Absent: Kenneth Klein, Esquire
Susan Steinhauser, Esquire

Senior Staff Present: Sandra J. Levin, Executive Director

Also Present: Marcelino Juarez, Finance Manager
Ann Marie Gamez, Executive Assistant

President Juhas determined a quorum to be present, convened the meeting at 12:15 p.m. and thereafter presided. Executive Director, Sandra J. Levin recorded the Minutes.

1.0 PUBLIC COMMENT

No requests for public comment were received

2.0 PRESIDENT'S REPORT

No President's report.

5.0 EXECUTIVE REPORT (TAKEN OUT OF ORDER)

ED Levin introduced the summer intern programs and interns at LALL. CMS Director Meiling Li spoke briefly on the SCALL internship program aimed at High School students getting exposure to the library career field as well as exposure and experience in a professional setting with job interviews, resume writing, etc. Managing Librarian for Legal Education, Ryan Metheny, introduced the summer law school intern, Katie Allard,

who would be focusing on client/patron contact as a future lawyer. Reference Librarian, Esther Eastman, introduced a summer library school intern, Michael Keever, whose focus would be on library functions and reference desk and noted that he also completed a published letter in the AALL newsletter.

3.0 CONSENT CALENDAR

- 3.1 Approval of Minutes of the May 22, 2019 Regular Board Meeting
- 3.2 Review of April Financials and List of May Checks and Warrants.
- 3.3 Platinum Program Update for the month of May
- 3.4 2019-20 Dental, Vision, Disability (LTD), and Life Insurance Renewal
- 3.5 Approval of 2019-20 Property & Liability Insurance renewal and CSAC-EIA Resolution Adoption
- 3.6 Approval of Operating and Capital Expenditures Budget for Fiscal Year 2019-2020

President Juhas requested a motion to approve items on the Consent Calendar. So moved by Trustee Rico, seconded by Trustee Landin. The motion was unanimously approved, 5-0.

4.0 CLOSED SESSION

- 4.1 Conference with Legal Counsel; Existing Litigation (Gov. Code § 54956.9(d)(1)); *Palmer vs. Longteur* Case No. 19STCV18166

The Board of Trustees returned to open session to announce that:

The Board voted unanimously to authorize the Law Library to:

- 1) Defend the Employee Defendants; 2) Indemnify the Employee Defendants with a reservation of rights as to punitive damages only; and 3) Indemnify the Employee Defendants to the maximum extent permissible by law

The Board of Trustees also voted unanimously to:

- 1) Ratify the tender of this matter to the Law Library's insurance carrier and security firm; 2) Authorize the Executive Director to manage counsel provided by our insurance carrier or the Law Library's security firm (or retain directly and manage counsel in the event of a disagreement over coverage); and 3) Ask the Executive Director to report back on an regular basis as to the status and any significant developments.

- 4.2 Conference with Labor Negotiator (G.C. 54957.6). *Library Negotiator*: Executive Director, Sandra J. Levin; *Employee Organization*: SEIU Local 721.

No reportable action taken.

6.0 AGENDA BUILDING

There were no items for agenda building.

7.0 ADJOURNMENT

Meeting adjourned at 1:16pm in memory of Hildegard Spolsky who worked for the Los Angeles County Law Library as an Assistant Bookkeeper and later as Administrative Secretary. Ms. Spolsky worked from April 1974 and retired in December 1989. The next Regular Meeting of the Board of Law Library Trustees is scheduled for Wednesday, July 24, 2019 at 12:15pm.



Sandra J. Levin, Executive Director and Secretary
Los Angeles County Law Library Board of Trustees