

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF LAW LIBRARY TRUSTEES OF
LOS ANGELES COUNTY**

**A California Independent Public Agency Under
Business & Professions Code Section 6300 et sq.**

April 24, 2019

The Regular Meeting of the Board of Law Library Trustees of Los Angeles County was held on Wednesday, April 24, 2018 at 12:15 p.m., at the Los Angeles County Law Library Mildred L. Lillie Main Library Building at 301 West First Street, Los Angeles, California 90012 for the purposes of considering reports of the affairs to the Library, and transacting such other business as might properly come before the Board of Trustees.

ROLL CALL/QUORUM

Trustees Present: Judge Mark Juhas
Judge Michelle Williams Court
Judge Dennis Landin
Judge Richard Rico
Susan Steinhauser, Esquire

Trustees Absent: Kenneth Klein, Esquire
Judge Michael Stern

Senior Staff Present: Sandra J. Levin, Executive Director
Jaye Steinbrick, Senior Director

Also Present: Marcelino Juarez, Finance Manager
Ann Marie Gamez, Executive Assistant

President Juhas determined a quorum to be present, convened the meeting at 12:15 p.m. and thereafter presided. Executive Director, Sandra J. Levin recorded the Minutes.

1.0 PUBLIC COMMENT
No public comment

2.0 PRESIDENT'S REPORT
President Juhas commented on the success of Gala. Trustee Steinhauser commented on the Gala honorees and thanked staff for their participation.

3.0 CONSENT CALENDAR

- 3.1 Approval of Minutes of the March 27, 2019 Regular Board Meeting
- 3.2 Review of February Financials and List of March Checks and Warrants.
- 3.3 Platinum Program Update for the month of March

- 3.4 Receipt of FY18-19 Quarter 3 Statistics
- 3.5 Approval of Revised CMS Clerk Job Description

President Juhas requested a motion to approve items on the Consent Calendar. So moved by Trustee Steinhauser, seconded by Trustee Court. The motion was unanimously approved, 5-0.

4.0 DISCUSSION ITEMS

4.1 Staff Presentation: Freedom of Information Day After Report

Managing Librarian of Education and Members Program, Ryan Metheny, gave a brief after report presentation on Freedom of Information Day. R. Metheny highlighted some of the days programming such as topics, *FOIA* and *PUBLIC RECORDS ACT*. R. Metheny also noted the panel discussion that discussed interesting topics with good balance. Trustee Steinhauser recommended reaching out to bookstores to advertise book discussions.

No action taken.

6.0 AGENDA BUILDING

There were no items for agenda building.

7.0 EXECUTIVE REPORT

ED Levin reminded the board that LALL would be bringing a draft budget in May's board agenda. Trustee Steinhauser inquired on the status of the additional funding. ED Levin replied that a request has been submitted by an individual Assembly Member to the applicable Assembly budget subcommittee, and an individual senator to the applicable budget subcommittee on the senate side. CCCLL also received 32 signatures from Senators and Assembly Members supporting the individual requests for additional funding for County Law Libraries. The next Senate budget subcommittee hearing is May 9th.

8.0 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 12:38pm. The next Regular Meeting of the Board of Law Library Trustees is scheduled for Wednesday, May 22, 2019 at 12:15pm.


Sandra J. Levin, Executive Director and Secretary
Los Angeles County Law Library Board of Trustees