

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF LAW LIBRARY TRUSTEES OF
LOS ANGELES COUNTY**

**A California Independent Public Agency Under
Business & Professions Code Section 6300 et sq.**

June 27, 2018

The Regular Meeting of the Board of Law Library Trustees of Los Angeles County was held on Wednesday, June 27, 2018 at 12:15 p.m., at the Los Angeles County Law Library Mildred L. Lillie Main Library Building at 301 West First Street, Los Angeles, California 90012 for the purposes of considering reports of the affairs to the Library, and transacting such other business as might properly come before the Board of Trustees.

ROLL CALL/QUORUM

Trustees Present: Judge Mark Juhas
Judge Dennis Landin
Judge Richard Rico
Judge Michael Stern
Susan Steinhauser, Esquire

Trustees Absent: Judge Michelle Williams Court
Kenneth Klein, Esquire

Senior Staff Present: Sandra J. Levin, Executive Director
Jaye Steinbrick, Senior Director

Also Present: Marcelino Juarez, Finance Manager
Ann Marie Gamez, Executive Assistant

President Juhas determined a quorum to be present, convened the meeting at 12:16 p.m. and thereafter presided. Trustee Steinhauser joined the meeting at 12:25pm. Executive Director, Sandra J. Levin recorded the Minutes.

1.0 PUBLIC COMMENT

1st public comment from patron Pablo Ibarra regarding an overdue fine. Mr. Ibarra requested to have his fine waived by the library after finding the lost borrowed book.

2nd public comment from patron Lee Paradise regarding LALL status on Roster of Public Agencies and to remind staff to make sure proper filing with state and county are updated annually.

2.0 PRESIDENT'S REPORT

President Juhas and ED Levin spoke briefly about the anticipated State Budget signing by the Governor of CA. The state budget includes a one-time funding allocation to County Law Libraries across the state of California.

3.0 CONSENT CALENDAR

- 3.1 Approval of Minutes of the May 23, 2018 Regular Board Meeting.
- 3.2 Review of April Financials & List of May Checks and Warrants.
- 3.3 Platinum Program Update for the Month of May
- 3.4 Dental, Vision , Disability (LTD), and Life Insurance Renewal

President Juhas requested a motion to approve the Consent Calendar. So moved by Trustee Steinhauser, seconded by Trustee Landin. The motion was unanimously approved, 5-0.

4.0 DISCUSSION ITEMS

- 4.1 Approval of Operating and Capital Expenditure Budget for Fiscal Year 2018-2019

ED Levin summarized the staff report regarding the proposed 2018-2019 budget. Trustee Steinhauser commented on Professional Development, Library Materials and Parking. Discussion followed.

President Juhas requested a motion to approve Discussion Item 4.1 and approve the proposed budget for FY2019 and authorize acceptance and receipt of any additional revenue from the State of California that may be provided during the fiscal year. So moved by Trustee Landin, seconded by Trustee Stern. The motion was unanimously approved, 5-0.

- 4.2 Law Week After-Report

Managing Librarian, Janine Liebert, summarized the week's events from Law Week 2018, highlighting panel discussions with high profile speakers, three Lawyers in the Library clinics in different locations and the high demand Appellate Brief Writing workshop. Trustee Landin inquired about the Opening Night Reception and the visit from Al "the Bull" Ferrera and Facilities Manager, Al Guzman, added that there was a great turnout having a past Dodger player from the 1960's join the celebration and give autographs.

No action taken.

5.0 CLOSED SESSION

- 5.1 Conference with Labor Negotiator (G.C. 54957.6). *Library Negotiator*. Executive Director, Sandra J. Levin; *Employee Organization*: SEIU Local 721.

No reportable action was taken.

6.0 AGENDA BUILDING

There were no items for agenda building.

7.0 EXECUTIVE DIRECTOR REPORT

No report given.

8.0 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 1:50 p.m. The next Regular Meeting of the Board of Law Library Trustees is scheduled for Wednesday, July 25, 2018 at 12:15 pm.



Sandra J. Levin, Executive Director and Secretary
Los Angeles County Law Library Board of Trustees