

**MINUTES OF THE SPECIAL BOARD MEETING
OF THE BOARD OF LAW LIBRARY TRUSTEES OF
LOS ANGELES COUNTY**

**A California Independent Public Agency Under
Business & Professions Code Section 6300 et sq.**

July 27, 2016

The Special Board Meeting of the Board of Law Library Trustees of Los Angeles County was held on Wednesday, July 27, 2016 at 4:30 p.m., at the Los Angeles County Law Library Mildred L. Lillie Main Library Building at 301 West First Street, Los Angeles, California 90012 for the purposes of considering reports of the affairs to the Library, and transacting such other business as might properly come before the Board of Trustees.

ROLL CALL/QUORUM

Trustees Present: Judge Ann I. Jones
Judge Mark Juhas
Judge Dennis Landin
Judge Richard Rico

Trustees Absent: Judge Michelle Williams Court
Kenneth Klein, Esquire
Susan Steinhauser, Esquire

Senior Staff Present: Sandra J. Levin, Executive Director

Also Present: Marcelino Juarez, Finance Manager

President Jones determined a quorum to be present, convened the meeting at 4:45 p.m. and thereafter presided. Executive Director, Sandra Levin recorded the Minutes.

1.0 PUBLIC COMMENT

Lee Paradise wished a Happy Birthday to LA Law Library and acknowledged its quasiquicentennial year. He added a special acknowledgement to staff for their efforts in making the years a success.

2.0 PRESIDENT'S REPORT

President Jones commended LA Law Library staff for the efforts and accomplishments of the 125th Anniversary celebration.

3.0 **CONSENT CALENDAR**

- 3.1 Approval of Minutes of the June 22, 2016 Regular Board Meeting.
- 3.2 Review of May 2016 Financials & June 2016 List of Checks and Warrants.
- 3.3 4th Quarterly Statistics Update
- 3.4 Approval of Revised Rules of Conduct

President Jones requested a motion to approve the Consent Calendar. So moved by Trustee Landin, seconded by Trustee Juhas. The motion was unanimously approved, 4-0.

4.0 **DISCUSSION ITEMS**

- 4.1 Approval to Reschedule October Board Meeting

Due to LA Law Library's fifth annual Pro Bono Week event, a discussion ensued regarding rescheduling the October Board Meeting as not to conflict with the various classes and the amount of visitors during the lunchtime programming and a shortage of available meeting space.

President Jones requested a motion to approve rescheduling the October Board Meeting to the week prior, Wednesday, October 19, 2016 at 12:15pm. So moved by Trustee Juhas, seconded by Trustee Rico. The motion was unanimously approved, 4-0.

5.0 **CLOSED SESSION**

- 5.1 CLOSED SESSION: Conference with Labor Negotiator (G.C. 54957.6). *Library Negotiator:* Board President, Hon. Ann I. Jones. *Employee Organization:* SEIU Local 721

No reportable action was taken.

6.0 **PHOTOGRAPH**

- 6.1 Board of Trustees Group Photograph

Photograph of the Board of Los Angeles Law Library Trustees was postponed to later in the evening as to make sure to include additional Trustees upon their arrival.

- 6.2 Screening of 125th Congratulations Video

7.0 **AGENDA BUILDING**

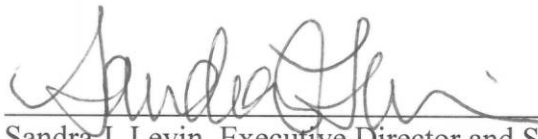
There were no items for agenda building.

8.0 **EXECUTIVE DIRECTOR REPORT**

ED Levin announced to the Board that the library had earned a \$40,000 credit card rebate by using the library VISA to make payments on invoices and that the library had received a long awaited payment from the City of Los Angeles in the amount of \$15,000. ED Levin also acknowledged the dedication and commitment from the LA Law Library staff and added that staff is proud of their library.

9.0 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 5:11p.m. The next Regular Meeting of the Board of Law Library Trustees is scheduled for Wednesday, August 24, 2016 at 12:15 pm.

A handwritten signature in cursive script, appearing to read "Sandra J. Levin", written over a horizontal line.

Sandra J. Levin, Executive Director and Secretary
Los Angeles County Law Library Board of Trustees