

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF LAW LIBRARY TRUSTEES OF
LOS ANGELES COUNTY**

**A California Independent Public Agency Under
Business & Professions Code Section 6300 et sq.**

July 22, 2015

The Regular Board Meeting of the Board of Law Library Trustees of Los Angeles County was held on Wednesday, July 22, 2015 at 12:15 p.m., at the Los Angeles County Law Library Mildred L. Lillie Main Library Building at 301 West First Street, Los Angeles, California 90012 for the purposes of considering reports of the affairs to the Library, and transacting such other business as might properly come before the Board of Trustees.

ROLL CALL/QUORUM

Trustees Present: Judge Michelle Williams Court
Judge Ann I. Jones
Judge Mark Juhas
Kenneth Klein, Esquire
Judge Dennis Landin
Susan Steinhauser, Esquire

Trustees Absent: None

Senior Staff Present: Sandra J. Levin, Executive Director
Jaye Steinbrick, Senior Director

Also Present: Marcelino Juarez, Finance Manager

President Jones determined a quorum to be present, convened the meeting at 12:15 p.m. and thereafter presided. Executive Director, Sandra Levin recorded the Minutes.

1.0 PUBLIC COMMENT

During the three (3) minute allocated, Mr. Lee Paradise commented on fundraising in addition to making comments in objection to some of the Library's business practices, and operating procedures.

2.0 PRESIDENT'S REPORT

President Jones noted that Judge Reva Goetz is retiring from the bench and therefore has retired from the Board of Trustees as well. President Jones also reported that donations have been received in Judge Jan Pluim's honor and that the meeting will adjourn in Jan Pluim's memory. President Jones also commented on the remarkable number of classes offered at the Library. ED Levin introduced 8 summer interns to the Board.

3.0 CONSENT CALENDAR

- 3.1 Approval of Minutes of the June 24, 2015, Regular Board Meeting.
- 3.2 Review of May 2015 Financials & June 2015 List of Checks and Warrants.
- 3.3 2014-15 Fiscal Year Statistics
- 3.4 Approval of Amendments to Employee Handbook

President Jones requested a motion to approve the Consent Calendar. So moved by Trustee Landin, seconded by Trustee Court. The motion was unanimously approved, 5-0.

4.0 DISCUSSION ITEMS

4.1 Revised Rules of Conduct

Trustee Steinhauser arrived and joined the meeting at 12:27 pm.

ED Levin presented the staff report, identifying the proposed changes to the Rules of Conduct. Discussion ensued.

President Jones requested a motion to approve the discussion item. So moved by Trustee Court, seconded by Trustee Landin. The motion was unanimously approved, 6-0.

4.2 125th Anniversary Celebration

ED Levin discussed several staff suggestions regarding how to commemorate the upcoming 125th anniversary of the Law Library. Trustees expressed support for a celebration and made additional suggestions including showing videos of legal pioneers and honoring founders of the Law Library.

5.0 AGENDA BUILDING

There were no items for agenda building.

EXECUTIVE DIRECTOR REPORT

ED Levin thanked Judge Plum's family and acknowledged the many donations made to the Friends of the Los Angeles County Law Library in memory of Judge Jan Plum. She also mentioned the Groundbreaking Storied Grant Project and the process of nominating and interviewing individuals.

6.0 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned in the memory of Judge Jan Plum at 12:47 p.m. The next Regular Meeting of the Board of Law Library Trustees is scheduled for Wednesday, August 26, 2015 at 12:15.



Sandra J. Levin, Executive Director and Secretary
Los Angeles County Law Library Board of Trustees