

**MINUTES OF THE SPECIAL BOARD MEETING
OF THE BOARD OF LAW LIBRARY TRUSTEES OF
LOS ANGELES COUNTY**

**A California Independent Public Agency Under
Business & Professions Code Section 6300 et sq.**

June 3, 2013

The Special Board Meeting of the Board of Law Library Trustees of Los Angeles County was held on Monday, June 3, 2013 at 12:15 p.m., at the Los Angeles County Law Library Mildred L. Lillie Main Library Building at 301 West First Street, Los Angeles, California 90012, for the purposes of considering reports of the affairs to the Library, and transacting such other business as might properly come before the Board of Trustees.

ROLL CALL/QUORUM

Trustees Present:

Judge Michelle Williams Court
Judge Reva Goetz
Judge Ann Jones
Judge Mark Juhas
Susan Steinhauser

Trustees Absent:

Kenneth Klein, Esquire
Judge Lee Smalley Edmon

Staff Present:

Sandra J. Levin, Executive Director
Jaye Nelson, Senior Director, Information Services
Patrick O'Leary, Senior Director, Administrative Services
Malinda Muller, Interim Senior Director, Library Services

President Steinhauser determined a quorum to be present, convened the meeting at 12:17 p.m. and thereafter presided. Executive Director, Sandra Levin recorded the Minutes.

1.0 PUBLIC COMMENT

During the three (3) minutes allocated, Ms. Sharon Boone commented on the prior years' budget proposal in addition to the upcoming FY13-14 proposal.

During the three (3) minutes allocated, Mr. Ruben Hernandez commented in objection to budget cuts, particularly those affecting Library Aides.

During the five (5) minutes allocated, Mr. Lee Paradise commented in opposition to any upcoming proposed budget cuts. Mr. Paradise also commented on his history speaking before the Board of Trustees. Mr. Paradise also noted that he intends to sue the Law Library.

2.0 PRESIDENT'S REPORT

President Steinhauser highlighted the Law Library Intern/Extern program. Steinhauser also welcomed the library interns and the southwestern law students to the LA Law Library.

3.0 CONSENT CALENDAR

3.1 Minutes of the April 23, 2013, Regular Board Meeting.

3.2 April 2013 Financial Statements and List of Checks and Warrants.

3.3 Approval of Trustee Designated Member of the Friends of Los Angeles County Law Library Board of Directors.

The Friends Board of Directors sought approval by the Board of Trustees for: Richard J. Burdge, Jr. to be reappointed for the two year term, November 1, 2013 to October 30, 2015.

Mark Epstein to be reappointed for the two year term, October 26, 2012 to October 25, 2014

Terri D. Keville to be reappointed for the two year term, October 26, 2012 to October 25, 2014

Marcellus McRae to be reappointed for the two year term, September 1, 2013 to August 31, 2015

Gretchen Nelson to be reappointed for the two year term, October 26, 2012 to October 25, 2014

Tyna Orren to be reappointed for the two year term, September 1, 2013 to August 31, 2015

Jordan P. Weiss to be reappointed for the two year term, October 26, 2012 to October 25, 2014

Staff recommended the Board approve the aforementioned Friends of the Los Angeles County Library Friends Board of Directors reappointments for the terms identified.

3.4 Approval for the Removal of Sign Re Firearms.

Staff recommended to continue the prohibition on weapons in the Law Library but remove the sign from the foyer.

President Steinhauser requested a motion to approve the Consent Calendar. So moved by Trustee Jones and seconded by Trustee Juhas, the Consent Calendar was unanimously approved, 5-0.

4.0 ACTION ITEMS

4.1 Review and Approval of LA Law Library Strategic Planning Goals & Objectives.

Staff and the Strategic Planning Committee recommended that the Board: 1) provide direction regarding the objectives identified for discussion; 2) identify any other changes or additions the Board would like to add; and 3) approve the goals and objectives with identified changes.

Following discussion, Trustee Jones moved to approve the LA Law Library Strategic Planning Goals and Objectives with the amendment to remove naming opportunities and the development of reference services for a fee. So moved by Trustee Jones, seconded by President Steinhauser, the motion was approved, 4-1. Trustee Juhas voted no.

4.2 Review and Approval of the MOU between LA Law Library and the Law Library Microfilm Consortium (LLMC).

Staff recommended that the Board approve the Agreement with LLMC for the Shipping, Storage and Digitization of Foreign, Comparative & International Law Print Materials and authorize the Executive Director to sign the Agreement.

Moved by Trustee Juhas, seconded by Trustee Jones to authorize the Executive Director to sign the Agreement with LLMC for the Shipping, Storage and Digitization of Foreign, Comparative & International Law Print Materials was unanimously approved, 5-0.

4.3 Review of new LA Law Library Website.

Senior Director, Jaye Nelson, presented the Board with a brief overview of the new LA Law Library website. The home page was well received and with much excitement the Board congratulated the committee's hard work and efforts in creating a new LA Law Library website.

5.0 EXECUTIVE DIRECTOR REPORT

There were no items to be highlighted by the Executive Director.

6.0 AGENDA BUILDING

There were no items for Agenda Building.

7.0 **ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 1:25 p.m. The next Regular Meeting of the Board of Law Library Trustees is scheduled for Tuesday, June 25, 2013.

A handwritten signature in cursive script, reading "Sandra J. Levin", written over a horizontal line.

Sandra J. Levin, Executive Director and Secretary
Los Angeles County Law Library Board of Trustees