

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF LAW LIBRARY TRUSTEES OF
LOS ANGELES COUNTY**

**A California Independent Public Agency Under
Business & Professions Code Section 6300 et seq.**

November 6, 2007

The Regular Board Meeting of the Board of Law Library Trustees of Los Angeles County was held on Tuesday, November 6, 2007, at 12:15 p.m., at the offices of the Los Angeles County Law Library headquarters at 301 West First Street, Los Angeles, California 90012, for the purposes of considering reports of the affairs of the Library, and transacting such other business as might properly come before the Board of Trustees.

1.0 ROLL CALL/QUORUM

Trustees Present: Judge Susan Bryant-Deason
Judge Lee Edmon
Judge Abraham Khan
Kenneth Klein, Esquire
Judge Jan Pluim
Susan Steinhauser, Esquire
Judge John Wiley

Staff Present: Marcia J. Koslov, Executive Director

President Steinhauser determined a quorum to be present, convened the meeting at 12:20 p.m. and thereafter presided. Executive Director Marcia Koslov recorded the Minutes.

No requests to speak from the public were received.

2.0 CONSENT CALENDAR.

President Steinhauser asked if there were agenda items to be removed from the Consent Calendar to the Agenda for discussion. No requests were made. Upon motion made by Trustee Pluim and seconded by Trustee Khan, the Consent Calendar was unanimously approved, 6-0.

The Items approved on consent were:

- 2.1 Minutes of the September 19, 2007 Special Board Meeting
- 2.2 Minutes of the October 2, 2007 Regular Board Meeting
- 2.3 Draft Financials – 1st Quarter, 07-08 Fiscal Year
- 2.4 List of Checks and Warrants

3.0 ACTION ITEMS

3.1 Acceptance of 2005 and 2006 Audit Reports. Vasquez & Co representatives presented the final audit reports for Fiscal Year 2005 and Fiscal Year 2006. Following discussion, upon motion made by President Steinhauser and seconded by Trustee Bryant-Deason, the Board unanimously accepted the Fiscal Year 2005 Audit Report, 6-0. Upon motion made by President Steinhauser and seconded by Trustee Klein, the Board unanimously accepted the Fiscal Year 2006 Audit Report, 6-0.

3.2 Legal counsel for property related issues. The Board requested that the Executive Director seek an opinion from County Counsel concerning the use of the property for commercial purposes. County Counsel alerted the Board of the potential for a conflict of interest in providing their opinion as County Counsel serves as counsel to the Board of Supervisors and they may have an alternative view on the use of the property. Upon motion by Trustee Pluim and seconded by Trustee Bryant-Deason, the Board unanimously approved using private counsel rather than County Counsel to respond to our request for legal advice on use of the property, 6-0.

ENTER: Judge Lee Edmon

4.0 CLOSED SESSION

At 12:42 p.m. President Steinhauser announced that the Board would go into closed session for:

4.2 Closed Session. Conference with legal counsel – anticipated litigation. Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: 2 cases. We are going into closed session under Government Code 52965.9(b) to discuss two claims made under the Tort Claims Act, Government Code section 910, et seq. The first claim was made by a former employee, Betty Beard, and signed on September 4, 2007. The claim states no specific causes of action, but seeks damages relating to her termination and events that lead up to it. The second claim was made by a former employee, Diane Reynolds, and signed on August 29, 2007. The claim states no specific causes of action, but seeks damages relating to the ending of her employment with the Law Library and the events that lead up to it.

4.3 Reconvene Open Session. The Board of Trustees reconvened the Open Session at 1:25 p.m. having concluded an executive session with legal counsel regarding anticipated litigation. During that time, the Board directed counsel on next steps and strategy. The Board did not have an opportunity to take up agenda item 4.1, Public Employment: Legal counsel for human resources and union-related issues. This item was tabled to the next meeting.

5.0 DIRECTOR'S REPORT

This item is carried over to the next meeting.

6.0 DIRECTOR'S DISCUSSION

This item is carried over to the next meeting.

7.0 PRESIDENT'S REPORT

There was no President's report.

8.0 PUBLIC COMMENT

There was no public comment.

9.0 AGENDA BUILDING

No agenda building items were identified.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 1:26 p.m. by President Steinhauser. The next regular meeting of the Board of Law Library Trustees will be held on December 4, 2007.

Marcia J. Koslov, Executive Director and Secretary
Los Angeles County Law Library Board of Trustees