

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF LAW LIBRARY TRUSTEES OF
LOS ANGELES COUNTY**

**A California Independent Public Agency Under
Business & Professions Code Section 6300 et seq.**

February 6, 2007

The Regular Meeting of the Board of Law Library Trustees of Los Angeles County was held on Tuesday, February 6, 2007, at 12:15, at the offices of the Los Angeles County Law Library headquarters at 301 West First Street, Los Angeles, California 90012, for the purposes of considering reports of the affairs of the Library, and transacting such other business as might properly come before the Board of Trustees.

1.0 ROLL CALL/QUORUM

Trustees Present: Judge Susan Bryant-Deason
Kenneth Klein, Esquire
Judge Jan Plum
Susan Steinhauser, Esquire
Judge John Wiley

Trustees Absent: Judge Lee Edmon
Judge Abraham Khan

Staff Present: Marcia J. Koslov, Executive Director

President Steinhauser determined a quorum to be present, convened the meeting at 12:23 p.m. and thereafter presided. Executive Director Marcia Koslov recorded the Minutes.

President Steinhauser welcomed Judge Susan Bryant-Deason to the Board of Trustees. No requests to speak from the public were received.

2.0 CONSENT CALENDAR

President Steinhauser asked if there were agenda items to be removed from the Consent Calendar to the Agenda for discussion. No requests were made. Upon motion made by Trustee Wiley and seconded by Trustee Plum, the Consent Calendar was unanimously approved, 5-0.

The Items approved on consent were:

- 2.1 Minutes of the January 10, 2007 Regular Board Meeting
- 2.2 List of Checks and Warrants
- 2.3 Financials, July, 2006 –January, 2007

3.0 ACTION ITEMS

- 3.1. Approval of Auditor. As discussed at the January 2007 Board meeting, the Executive Director interviewed three of the six audit firms that submitted bid proposals. The Executive Director recommended that the Law Library negotiate a contract for audit services with Vasquez and Company. Trustee Bryant-Deason recused herself from the discussion and the vote. A motion was made by Trustee Wiley and seconded by Trustee Pluim to approve the bid proposal of Vasquez and Company (Vasquez) for audit services for the Law Library for fiscal years 2004-05 and 2005-06 and authorized the Executive Director to negotiate and execute a contract for such services subject to the Executive Director's first contacting Vasquez to confirm that they will not be working with KPMG at any time during the term of the contract, that they are not owed by KPMG, and that KPMG does not have any ownership interest in Vasquez nor does Vasquez have any ownership interest in KPMG. The motion was approved, 4-0, with Trustees Klein, Pluim, Wiley and Steinhauser voting in favor of the motion.
- 3.2 Approval of Elevator Upgrade. Following discussion, the Board of Trustees directed the Executive Director to investigate whether or not there are other companies who might provide additional proposal for the upgrade work. In addition, the company should provide warranty information for any work completed.

4.0 DIRECTOR'S REPORT

The Director's report was postponed.

5.0 DIRECTOR'S DISCUSSION

Closed Session. At 1:03 p.m. the President Steinhauser announced that the Board would go into closed session for:

- 5.1 Closed Session. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to Subdivision (c) of Government Code Section 54956.9: 1 case.
- 5.2 Closed Session. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6): Agency designated representative: Marcia J Koslov. Employee organization: Los Angeles County Employee Association, SEIU Local 721.
- 5.3 Reconvene Open Session. At 1:28 p.m., President Steinhauser announced that the Board of Trustees was in open session. She further announced that while in closed session, the Board met with consultants concerning anticipated litigation and provided instruction to the Executive Director.

6.0 PRESIDENT'S REPORT

There was no President's report.

7.0 PUBLIC COMMENT

There was no public comment.

8.0 AGENDA BUILDING

No agenda building items were identified.

9.0 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 1:30 p.m. by President Steinhauser. The next regular meeting of the Board of Law Library Trustees will be held on Tuesday, March 6, 2007.

Marcia J. Koslov, Executive Director and Secretary
Los Angeles County Law Library Board of Trustees