

AGENDA

BOARD OF LAW LIBRARY TRUSTEES of the LOS ANGELES COUNTY LAW LIBRARY

REGULAR BOARD MEETING

Wednesday, April 23, 2025

12:15 PM

MILDRED L. LILLIE BUILDING TRAINING CENTER

301 WEST FIRST STREET

LOS ANGELES, CA 90012-3140

ACCOMMODATIONS

A person with a disability may contact the Board Secretary's office at (213) 785-2511 at least 24 hours before the scheduled meeting to request receipt of an agenda in an alternative format or to request disability-related accommodations, including aids or services, in order to participate in the public meeting. Later requests will be accommodated to the extent feasible.

AGENDA DESCRIPTIONS

The agenda descriptions are intended to give notice to members of the public of a brief general description of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Board may take any action that it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action. The President reserves the right to discuss the items listed on the agenda in any order.

REQUESTS AND PROCEDURES TO ADDRESS THE BOARD

Each member of the public has the right to address the Board on agenda items or on items of interest which are not on the agenda and which are within the subject matter jurisdiction of the Board. Public comments will be taken at the beginning of the meeting as Agenda Item 1.0. Members of the public will be called upon at that time. A member of the public will be allowed to address the Board for a total of three (3) minutes for a single item or a maximum of five (5) minutes for all items unless the President grants more or less time based on the number of people requesting to speak and the business of the Board. When members of the public address the Board on agenda items, the President determines the order in which speakers will be called. Persons addressing the Board shall not make impertinent, slanderous or profane remarks to the Board, any member of the Board, staff or general public, nor utter loud, threatening, personal or abusive language, nor engage in any other disorderly conduct that disrupts or disturbs the orderly conduct of any Board Meeting. The President may order the removal (by muting or disconnection of the telephone line) of any person who disrupts or disturbs the orderly conduct of the Board Meeting.

AGENDA MATERIALS

Unless otherwise exempt from disclosure, all materials relating to items on the agenda distributed to all, or a majority of the members of the Board less than 72 hours prior to the meeting shall be made available for public inspection at the time the writing is distributed in the Executive Office of the Law Library.

LAND ACKNOWLEDGMENT

The Los Angeles County Law Library and its Board of Trustees recognize that we occupy land originally and still inhabited and cared for by the Tongva, Tataviam, Serrano, Kizh, and Chumash Peoples. We honor and pay respect to their elders and descendants — past, present, and emerging — as they continue their stewardship of these lands and waters. We acknowledge that settler colonization resulted in land seizure, disease, subjugation, slavery, relocation, broken promises, genocide, and multigenerational trauma.

This acknowledgment demonstrates our responsibility and commitment to truth, healing, and reconciliation and to elevating the stories, culture, and community of the original inhabitants of Los Angeles County. We are grateful to have the opportunity to live and work on these ancestral lands. We are dedicated to growing and sustaining relationships with Native peoples and local tribal governments, including (in no particular order) the:

- ☐ Fernandeno Tataviam Band of Mission Indians
- ☐ Gabrielino Tongva Indians of California Tribal Council
- ☐ Gabrieleno/Tongva San Gabriel Band of Mission Indians
- ☐ Gabrieleño Band of Mission Indians – Kizh Nation
- ☐ San Manuel Band of Mission Indians
- ☐ San Fernando Band of Mission Indians

To learn more about the First Peoples of Los Angeles County, please visit the Los Angeles City/County Native American Indian Commission website at lanaic.lacounty.gov.



CALL TO ORDER

1.0 PUBLIC COMMENT

2.0 PRESIDENT'S REPORT

3.0 CONSENT CALENDAR

- 3.1 Approval of Minutes of the March 26, 2025 Regular Board Meeting
- 3.2 Review of February Financials and List of March Checks and Warrants
- 3.3 Review and Approval of FY25 3rd Quarter Statistics

4.0 DISCUSSION

- 4.1 Presentation by Interim Senior Librarian Kathleen O'Laughlin-Overview of ABA Traveling Exhibit and Book Discussion: Lawyers Without Rights-The Fate of Jewish Lawyers in Berlin after 1933
- 4.2 Presentation by Executive Director Katherine Chew-A Library Grows in Los Angeles~ Deep Roots Downtown with a Global Impact

5.0 AGENDA BUILDING

Items not on the posted agenda may be presented by a Trustee and, if requested, may be referred to staff or placed on the agenda for consideration at a future meeting of the Board.

6.0 EXECUTIVE DIRECTOR REPORT

7.0 ADJOURNMENT

The next Regular Meeting of the Board of Law Library Trustees is scheduled for Wednesday, May 22, 2024.

POSTED WEDNESDAY, APRIL 17, 2025 @ 5:30 P.M.

POSTED BY DANIEL REINHOLD



**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF LAW LIBRARY TRUSTEES OF
LOS ANGELES COUNTY**

**A California Independent Public Agency Under
Business & Professions Code Section 6300 et sq.**

March 26, 2025

The Regular Meeting of the Board of Law Library Trustees of Los Angeles County was held on Wednesday, March 26, 2025 at 12:15 p.m., at the Los Angeles County Law Library Mildred L. Lillie Main Library Building at 301 West First Street, Los Angeles, California 90012 for the purposes of considering reports of the affairs to the Library, and transacting such other business as might properly come before the Board of Trustees.

ROLL CALL/QUORUM

Trustees Present: Judge Mark Juhas
Susan Steinhauser, Esquire
Kenneth Klein, Esquire
Judge Rosa Fregoso
Judge Susan DeWitt (Arrived at 12:19pm)
Judge Cherol Nellon

Trustees Absent: Judge Laura Seigle

Senior Staff Present: Katherine Chew, Executive Director

Also Present: Marcelino Juarez, Finance Director

President Juhas determined a quorum to be present, convened the meeting at 12:16 pm and thereafter presided. Executive Director, Katherine Chew, recorded the Minutes.

1.0 PUBLIC COMMENT

2.0 PRESIDENT'S REPORT

3.0 CONSENT CALENDAR

- 3.1 Approval of Minutes of the February 26, 2025 Regular Board Meeting
- 3.2 Review of January Financials and List of February Checks and Warrants
- 3.3 Approval of job description for Library Associate-Executive Office and revisions to job description for Library Technician, Communications

President Juhas asked the Board if anyone would like an item removed from the Consent Calendar. No items were requested. President Juhas requested a motion to approve the Consent Calendar. So moved by Trustee Steinhauser, seconded by Trustee Fregoso. The motion was approved unanimously 5 – 0.

4.0 DISCUSSION ITEMS

4.1 Recognition of LA Law Library Volunteers with Gratitude for Their Contributions

Maria Hall represented LA Law Library volunteers before the Board. President Juhas thanked Ms. Hall, and all of the other volunteers for all that they do for the library. E.D. Chew discussed the volunteer appreciation reception that took place the week before. She stated that the only way the library can do what it does is due to the selflessness of LALL volunteers.

Trustee DeWitt arrived at 12:19pm.

Maria Hall addressed the Board and stated that she would like to thank the library staff for how helpful they have always been to her. She also acknowledged the work of E.D. Katherine Chew, and Community Resource Specialist Michelle Neumann.

Trustee Steinhauser asked how the search for the new Director of Public and Legal Education is going. E.D. Chew responded that there are currently five applicants, and interviews will begin being conducted soon. Trustee Steinhauser then asked how many people on average attend Lawyers in the Library. Ms. Hall replied that there are usually about 100 patrons, and about 20 volunteer attorneys. President Juhas thanked Ms. Hall and all of the other volunteers once more.

4.2 Presentation of Commendation to retiree Kim Thach for 33 years of service to LA Law Library

Kim Thach was presented with a crystal book trophy for her retirement from LA Law Library. Finance Director Marcelino Juarez spoke about his time working together with Kim. Several other members of staff also spoke about their time working with Kim, and then Kim herself spoke about her time at LALL.

4.3 Review and Acceptance of FY2024 Audit by Price Paige & Company

Fausto Honojosa, CPA CFE/Managing Partner, and Jasmine Logee, CPA/Audit Supervisor addressed the Board over a Zoom call. Auditors presented and discussed the results of the fiscal year 2023-24 audit. This audit year, the Friends of the Los Angeles County Law Library were determined to be a blended component unit of the Law Library. Additionally, GASB96, subscription-based information technology arrangements (SBITA's), was implemented bringing the Library in compliance. The overall result was an unmodified "clean" opinion that the financial statements present fairly, in all material respects, the respective financial position of the Law Library, as of June 30, 2024, and the respective changes in financial position, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

4.4 Recognition of and thanks to Trustee Kenneth Klein for over 30 years of dedicated service to Board of Trustees of the LA Law Library

President Juhas spoke about his time serving on the Board with Trustee Klein, and presented him with a rare book. He also received a commendation from the Board of Supervisors, and a crystal book trophy from LALL. E.D. Chew gifted him with a mug depicting a QR code. When scanned, the QR code leads to a new literary quote each day. Trustee Steinhauser spoke about her time working alongside Trustee Klein. Trustee Klein then spoke about his time working with LA Law Library.

5.0 AGENDA BUILDING

Items not on the posted agenda may be presented by a Trustee and, if requested, may be referred to staff or placed on the agenda for consideration at a future meeting of the Board.



6.0 EXECUTIVE DIRECTOR REPORT

7.0 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 1:35pm. The next Regular Meeting of the Board of Law Library Trustees is scheduled for Wednesday, April 23, 2025 at 12:15pm.

Katherine Chew, Executive Director and Secretary
Los Angeles County Law Library Board of Trustees



Los Angeles County Law Library

Balance Sheet

As of February 28, 2025

(Provisional and subject to year-end audit adjustments)

	6/30/2024	2/28/2025	YTD
Assets			
Current assets			
Cash and cash equivalents	16,327,547	16,447,258	119,711
Accounts receivable	106,141	138,735	32,594
Other receivable	1,459,580	1,454,004	(5,576)
Prepaid expenses	362,505	519,927	157,422
Total current assets	18,255,772	18,559,924	304,151
Noncurrent assets			
Restricted cash and cash equivalents	318,470	318,470	-
Investments	6,379,184	6,623,687	244,504
Capital assets, not being depreciated	749,532	1,019,619	270,088
Capital assets, being depreciated - net	14,377,557	14,143,207	(234,350)
SBITA assets net of amortization	594,805	594,805	-
Total noncurrent assets	22,419,547	22,699,789	280,241
Total assets	40,675,320	41,259,712	584,393
Deferred Outflows of Resources			
Deferred Outflows of Resources	3,841,763	3,841,763	-
Total assets and deferred outflows of resources	44,517,083	45,101,475	584,393
Liabilities			
Current Liabilities			
Accounts payable	160,489	61,157	(99,332)
Other current liabilities	-	-	-
Payroll liabilities	16,566	18,061	1,496
Total current liabilities	177,054	79,218	(97,836)
Noncurrent Liabilities			
Accrued sick and vacation liability	269,418	207,273	(62,145)
Borrowers' deposit	191,541	206,440	14,899
OPEB liability	3,564,295	3,650,962	86,667
Net pension liability	5,501,413	5,834,746	333,333
SBITA liability	593,460	593,460	-
Total noncurrent liabilities	10,120,127	10,492,881	372,754
Total liabilities	10,297,181	10,572,099	274,918
Deferred Inflows of Resources			
Deferred Inflows of Resources	977,838	977,838	-
Total liabilities and Deferred inflows of resources	11,275,019	11,549,937	274,918
Net Position			
Invested in capital assets	15,127,088	15,162,826	35,738
Unrestricted	18,114,975	18,388,712	273,737
Total net position	33,242,063	33,551,539	309,475
Total liabilities and Deferred inflows of resources and net position	44,517,083	45,101,475	584,393

Los Angeles County Law Library
Income Statement for the Period Ending February 28, 2025
(Provisional and subject to year-end audit adjustments)

Feb 2024	Feb 2025			
Actual	Amended Budget	Actual	\$ Fav (Unf)	% Fav (Unf)
661,136	608,453	773,257	164,804	27.1%
57,634	51,000	51,851	851	1.7%
0	0	0	0	0.0%
39,742	24,011	65,113	41,102	171.2%
758,512	683,464	890,222	206,758	30.3%
381,795	465,785	415,623	50,162	10.8%
72,715	59,552	51,033	8,519	14.3%
158,044	172,489	177,682	(5,193)	-3.0%
(158,044)	(172,489)	(177,682)	5,193	-3.0%
		0		
101,881	95,733	96,092	(359)	-0.4%
19,840	28,608	17,017	11,590	40.5%
6,031	6,621	9,291	(2,670)	-40.3%
666	0	6,720	(6,720)	0.0%
2	3,102	367	2,735	88.2%
0	33	0	33	100.0%
1,690	26,583	18,000	8,584	32.3%
193,625	187,614	187,502	112	0.1%
778,246	873,631	801,645	(71,987)	-8.2%
(19,734)	(190,167)	88,577	278,745	-146.6%
11,706	10,000	36,103	26,103	261.0%
0	0	0	0	0.0%
0	0	0	0	0.0%
(8,028)	(180,167)	124,681	304,848	-169.2%
32,547	0	0	0	0.0%

Summary:

Income

L.A. Superior Court Fees	5,381,676	5,846,089	6,010,894	164,804	2.8%	8,556,630
Interest	431,405	431,114	432,967	1,853	0.4%	645,114
Parking	0	0	0	0	0.0%	0
Library Services	235,321	344,174	390,646	46,472	13.5%	599,706
Total Income	6,048,403	6,621,377	6,834,506	213,128	3.2%	9,801,449

Expense

Staff (payroll + benefits)	3,674,950	4,030,168	3,932,733	97,435	2.4%	6,004,421
Electronic Resource Subscriptions	457,031	454,686	449,608	5,077	1.1%	732,575
Library Materials	1,207,164	1,272,812	1,275,049	(2,237)	-0.2%	1,964,302
Library Materials Transferred to Capital Assets	(1,207,164)	(1,272,812)	(1,275,049)	2,237	-0.2%	(1,964,302)
Facilities	731,691	763,700	769,850	(6,149)	-0.8%	1,152,622
Technology & Data	122,451	198,915	164,805	34,397	17.3%	314,348
General	60,044	73,116	74,924	(1,808)	-2.5%	114,777
Professional Development	21,442	28,742	28,871	(129)	-0.5%	37,708
Communications & Marketing	195	5,661	2,826	2,835	50.1%	7,457
Travel & Entertainment	133	214	147	67	31.1%	347
Professional Services	68,025	72,818	63,958	8,861	12.2%	121,052
Depreciation	1,545,768	1,511,516	1,513,454	(1,938)	-0.1%	2,286,528
Total Expenses	6,681,730	7,139,535	7,001,175	138,360	1.9%	10,771,835
Net Income (Loss)	(633,327)	(518,158)	(166,669)	351,489	67.8%	(970,386)

Investment Gain (Loss)¹

Extraordinary Income	207,515	202,753	244,504	41,751	20.6%	242,753
Extraordinary Expense	231,510	231,641	231,641	0	0.0%	231,641
Net Income Including Extraordinary Items	0	0	0	0	0.0%	0
	(194,302)	(83,764)	309,475	393,239	469.5%	(495,993)

Capitalized Expenditures

	52,103	4,055	4,055	0	0.0%	969,055
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Comments

Los Angeles County Law Library
Income Statement for the Period Ending February 28, 2025
(Provisional and subject to year-end audit adjustments)

Feb 2024	Feb 2025			
Actual	Amended Budget	Actual	\$ Fav (Unf)	% Fav (Unf)

FY 2023-24	FY 2024-25 YTD				
YTD Actual	Amended Budget	Actual	\$ Fav (Unf)	% Fav (Unf)	Amended Annual Budget

Comments

														Detailed Budget:						
														Income:						
661,136	608,453	773,257	164,804	27.1%	15	FIN	303300	L.A. Superior Court Fees	5,381,676	5,846,089	6,010,894	164,804	2.8%	8,556,630						
														Interest:						
0	0	0	0	0.0%	15	FIN	311000	Interest - LAIF	7,464	9,591	9,591	0	0.0%	19,591						
56,518	50,000	50,867	867	1.7%	15	FIN	312000	Interest - General Fund	415,569	413,223	415,090	1,867	0.5%	613,223						
1,116	1,000	985	(15)	-1.5%	15	FIN	313000	Interest - Deposit Fund	8,371	8,300	8,286	(14)	-0.2%	12,300						
57,634	51,000	51,851	851	1.7%				Subtotal	431,405	431,114	432,967	1,853	0.4%	645,114						
														Parking:						
0	0	0	0	0.0%	39	FAC	330100	Parking	0	0	0	0	0.0%	0						
0	0	0	0	0.0%				Subtotal	0	0	0	0	0.0%	0						
														Library Services:						
33	0	0	0	0.0%	27	CIRC	330150	Annual Designation Fee	1,121	1,495	1,528	33	2.2%	2,995						
14,644	14,641	14,090	(551)	-3.8%	25	PS	330140	Annual Members Fee	135,051	130,076	130,083	6	0.0%	197,100						
2,595	2,333	5,724	3,391	145.3%	25	PS	330340	Course Registration	23,397	29,617	33,870	4,253	14.4%	38,950	Timing variance					
2,465	2,684	2,227	(458)	-17.1%	27	CIRC	330129	Copy Center	19,999	20,214	18,637	(1,578)	-7.8%	31,583	Timing variance					
162	1,432	1,600	168	11.7%	27	CIRC	330205	Document Delivery	2,845	8,960	8,984	24	0.3%	14,687						
1,474	1,650	2,212	562	34.1%	27	CIRC	330210	Fines	14,476	13,912	14,330	418	3.0%	20,562						
17,124	219	36,847	36,628	16707.5%	15	FIN	330310	Miscellaneous	29,644	50,480	93,254	42,774	84.7%	84,242	Includes \$19K Google reimbursement and \$7K Bank of America credit card rebate.					
1,013	1,000	2,200	1,200	120.0%	39	FAC	330330	Room Rental	6,388	12,945	13,195	250	1.9%	16,945						
10	0	0	0	0.0%	23	COL	330350	Book Replacement	640	0	0	0	0.0%	0						
0	0	0	0	0.0%	15	FIN	330360	Forfeited Deposits	0	0	0	0	0.0%	15,000						
0	0	0	0	0.0%	17	EXEC	330400	Friends of Law Library	0	75,000	75,000	0	0.0%	175,000						
0	0	0	0	0.0%	25	PS	330420	Grants	0	0	0	0	0.0%	0						
223	51	214	163	318.1%	15	FIN	330450	Vending	1,761	1,475	1,766	291	19.7%	2,642	Timing variance					
0	0	0	0	0.0%	39	FAC	330465	Special Events Income	0	0	0	0	0.0%	0						
39,742	24,011	65,113	41,102	171.2%				Subtotal	235,321	344,174	390,646	46,472	13.5%	599,706						
758,512	683,464	890,222	206,758	30.3%				Total Income	6,048,403	6,621,377	6,834,506	213,128	3.2%	9,801,449						
														Expenses:						
														Staff:						
236,227	265,556	230,358	35,198	13.3%	ALL	501000	Salaries (FT)	2,005,644	2,024,713	1,948,775	75,938	3.8%	3,219,716							
0	5,311	0	5,311	100.0%	15	FIN	501025	Staff Vacancy Offset (FT)	0	10,622	0	10,622	100.0%	34,522						
16,903	22,822	22,960	(138)	-0.6%	ALL	501050	Salaries (PT)	154,638	175,503	174,493	1,010	0.6%	278,203							
0	456	0	456	100.0%	15	FIN	501075	Staff Vacancy Offset (PT)	0	913	0	913	100.0%	2,967						
15,010	14,996	14,963	32	0.2%	15	FIN	502000	Social Security	127,601	128,546	128,044	503	0.4%	196,027						
3,510	4,181	3,499	682	16.3%	15	FIN	503000	Medicare	30,824	31,894	30,427	1,466	4.6%	50,710						
24,923	27,902	23,401	4,502	16.1%	15	FIN	511000	Retirement	624,461	693,670	694,734	(1,063)	-0.2%	819,230						
8,333	41,667	41,667	0	0.0%	15	FIN	511050	Pension Exp (Actuarial)	66,667	333,333	333,333	0	0.0%	500,000						
0	0	0	0	0.0%	15	FIN	511100	Pension Exp (Acctg)	0	0	0	0	0.0%	0						
58,431	61,205	57,223	3,982	6.5%	15	FIN	512000	Health Insurance	416,625	450,466	442,676	7,790	1.7%	605,286						
319	482	375	107	22.1%	15	FIN	513000	Disability Insurance	3,255	3,489	3,297	192	5.5%	5,416	Timing variance					
5,188	5,167	5,522	(356)	-6.9%	15	FIN	514000	Dental Insurance	42,034	41,253	41,773	(520)	-1.3%	61,920						
516	658	570	88	13.3%	15	FIN	514500	Vision Insurance	4,629	4,861	4,678	183	3.8%	7,493						
182	176	180	(4)	-2.2%	15	FIN	515000	Life Insurance	1,538	1,408	1,426	(18)	-1.3%	2,112						
0	0	0	0	0.0%	15	FIN	515500	Vacancy Benefits Offset	0	0	0	0	0.0%	0						
2,121	1,939	1,938	0	0.0%	15	FIN	516000	Workers Compensation Insurance	22,298	13,640	13,639	0	0.0%	21,394						
0	0	0	0	0.0%	15	FIN	517000	Unemployment Insurance	(858)	6,108	6,108	0	0.0%	9,108						
1,034	2,115	1,665	451	21.3%	ALL	514010	Temporary Employment	9,858	16,923	15,069	1,854	11.0%	25,384	Timing variance						
637	0	181	(181)	0.0%	13	HR	514015	Recruitment	91,449	2,627	2,808	(181)	-6.9%	5,127	Increased recruitment costs due to specialized position advertising.					
0	0	0	0	0.0%	15	FIN	517500	Accrued Sick Expense	0	0	0	0	0.0%	5,000						
0	0	0	0	0.0%	15	FIN	518000	Accrued Vacation Expense	0	0	0	0	0.0%	20,000						
8,333	10,833	10,833	0	0.0%	15	FIN	518500	OPEB Expense	66,667	86,667	86,667	0	0.0%	130,000						
128	105	69	36	34.4%	15	FIN	518550	TMP	3,744	2,543	3,112	(568)	-22.3%	2,962	Timing variance					
0	214	217	(3)	-1.5%	15	FIN	518560	Benefit Administration	3,874	988	1,675	(687)	-69.5%	1,843	Includes unbudgeted one-time COBRA admin fee.					
381,795	465,785	415,623	50,162	10.8%				Total - Staff	3,674,950	4,030,168	3,932,733	97,435	2.4%	6,004,421						
														Library Materials/Electronic Resources Subscription:						
124,889	136,589	138,281	(1,692)	-1.2%	23	COL	601999	American Continuations	930,807	981,254	968,995	12,259	1.2%	1,557,786						
853	1,877	2,122	(245)	-13.0%	23	COL	602999	American New Orders	11,486	21,376	21,334	42	0.2%	29,440						
951	1,750	538	1,212	69.2%	23	COL	609199	Branch Continuations	15,482	14,678	17,403	(2,725)	-18.6%	24,011	Timing variance					
0	0	0	0	0.0%	23	COL	609299	Branch New Orders	0	0	0	0	0.0%	300						
554	3,136	1,170	1,966	62.7%	23	COL	603999	Commonwealth Continuations	95,608	102,724	109,401	(6,677)	-6.5%	116,733	Timing variance					
381	275	0	275	100.0%	23	COL	604999	Commonwealth New Orders	1,621	580	31	550	94.7%	1,680	Timing variance					
22,611	16,993	23,876	(6,883)	-40.5%	23	COL	605999	Foreign Continuations	69,847	61,663	71,313	(9,649)	-15.6%	95,649	Timing variance					

(Provisional and subject to year-end audit adjustments)

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Los Angeles County Law Library
Income Statement for the Period Ending February 28, 2025
(Provisional and subject to year-end audit adjustments)

Feb 2024	Feb 2025								
Actual	Amended Budget	Actual	\$ Fav (Unf)	% Fav (Unf)					
0	0	0	0	0.0%					
666	0	6,720	(6,720)	0.0%					
2	2	2	0	0.5%					
0	3,000	365	2,635	87.8%					
0	100	0	100	100.0%					
0	0	0	0	0.0%					
2	3,102	367	2,735	88.2%					
0	0	0	0	0.0%					
0	0	0	0	0.0%					
0	0	0	0	0.0%					
0	33	0	33	100.0%					
0	0	0	0	0.0%					
0	33	0	33	100.0%					
0	0	0	0	0.0%					
1,400	26,250	17,725	8,525	32.5%					
0	0	0	0	0.0%					
290	333	275	58	17.5%					
1,690	26,583	18,000	8,584	32.3%					
165,818	160,732	159,128	1,604	1.0%					
27,807	26,882	28,374	(1,492)	-5.5%					
193,625	187,614	187,502	112	0.1%					
778,246	873,631	801,645	71,987	8.2%					
(19,734)	(190,167)	88,577	278,745	-146.6%					

ALL	803125	Educational materials			
		Subtotal			
		Communications & Marketing:			
37	COM	803205	Services		
37	COM	803210	Collateral materials		
37	COM	803215	Advertising		
37	COM	803220	Trade shows & Outreach		
		Subtotal			
		Travel & Entertainment			
ALL	803305	Travel			
ALL	803310	Meals			
ALL	803315	Entertainment			
ALL	803320	Ground transportation & mileage reimb.			
ALL	803325	Incidental travel expenses			
		Subtotal			
		Professional Services			
15	FIN	804005	Accounting		
17	EXEC	804008	Consulting Services		
17	EXEC	804010	Legal		
15	FIN	804015	Other		
		Subtotal			
		Depreciation:			
15	FIN	806105	Depreciation - Library Materials		
15	FIN	806110	Depreciation Exp - FF&E		
		Subtotal			
		Total Expense			
		Net Income Before Extraordinary Items			

FY 2023-24	FY 2024-25 YTD				
YTD Actual	Amended Budget	Actual	\$ Fav (Unf)	% Fav (Unf)	Amended Annual Budget
0	1,429	1,429	0	0.0%	4,429
21,442	28,742	28,871	(129)	-0.5%	37,708
21	16	16	0	0.1%	412
153	4,345	1,710	2,635	60.6%	4,345
22	1,300	1,100	200	15.4%	1,700
0	0	0	0	0.0%	1,000
195	5,661	2,826	2,835	50.1%	7,457
0	0	0	0	0.0%	0
0	0	0	0	0.0%	0
0	0	0	0	0.0%	0
133	214	147	67	31.1%	347
0	0	0	0	0.0%	0
133	214	147	67	31.1%	347
27,160	2,692	2,711	(19)	-0.7%	34,592
11,422	38,245	29,720	8,525	22.3%	38,245
13,020	15,130	15,130	0	0.0%	30,130
16,423	16,752	16,398	354	2.1%	18,085
68,025	72,818	63,958	8,861	12.2%	121,052
1,326,288	1,288,111	1,285,562	2,548	0.2%	1,935,385
219,480	223,406	227,892	(4,486)	-2.0%	351,144
1,545,768	1,511,516	1,513,454	(1,938)	-0.1%	2,286,528
6,681,730	7,139,535	7,001,175	138,360	1.9%	10,771,835
(633,327)	(518,158)	(166,669)	351,489	67.8%	(970,386)

Comments

Timing variance. Library brochures and folders pushed to May 2025.
Timing variance. Promotional branded material pushed to May 2025.

Timing variance.

Timing variance

Los Angeles County Law Library
Income Statement for the Period Ending February 28, 2025
(Provisional and subject to year-end audit adjustments)

Feb 2024		Feb 2025										Comments				
Actual		Amended Budget	Actual	\$ Fav (Unf)	% Fav (Unf)											
11,706		10,000	36,103	26,103	261.0%	15	FIN	321000	Investment Gain (Loss) ¹	207,515	202,753	244,504	41,751	20.6%	242,753	Reflects gains/loss if sold at time of report (before maturity)
0		0	0	0	0.0%	17	EXEC	401000	Extraordinary Income	231,510	231,641	231,641	0	0.0%	231,641	
0		0	0	0	0.0%	17	EXEC	901000	Extraordinary Expense	0	0	0	0	0.0%	0	
(8,028)		(180,167)	124,681	304,848	-169.2%				Net Income Including Extraordinary Items	(194,302)	(83,764)	309,475	393,239	469.5%	(495,993)	
Capital Expenditures:																
0		0	0	0	0.0%	39	FAC	161100	Furniture / Appliances (>3k)	0	0	0	0	0.0%	8,000	
32,547		0	0	0	0.0%	33	TECH	161300	Electronics / Computer Hardware (>3k)	52,103	4,055	4,055	0	0.0%	826,055	
0		0	0	0	0.0%	39	FAC	164500	Exterior Building Repairs/ Improvements (>3k)	0	0	0	0	0.0%	0	
0		0	0	0	0.0%	39	FAC	164000	Interior Improvements / Alterations (>3k)	0	0	0	0	0.0%	135,000	
0		0	0	0	0.0%	33	TECH	168000	Computer Software	0	0	0	0	0.0%	0	
32,547		0	0	0	0.0%				Total - Capitalized Expenditures	52,103	4,055	4,055	0	0.0%	969,055	
CalPERS CERBT Trust Fund:																
Beginning Balance										2,626,115						
Administrative Expense										-54.81					CalPERS CERBT program cost.	
Investment Expense										-87.28					Investment management cost.	
Unrealized Gain/Loss										35,460.17					Fluctuating market conditions.	
Distribution															Distribution from Fund.	
Ending Balance										2,661,433						

¹ UBS interest/dividend income and gains/losses is consolidated into Investment Gain (Loss) effective FY 2016. It was also moved to "non-operating income" section of the budget as recommended by outside auditors.

Los Angeles County Law Library

Statement of Cash Flows

As of February 28, 2025

(Provisional and subject to year-end audit adjustments)

	2/28/2025	YTD
Cash flows from operating activities		
L.A. Superior court fees	773,257	6,010,894
Parking fees	-	-
Library services	65,113	315,646
Extraordinary income	-	231,641
(Increase) decrease in accounts receivable	(56)	(32,594)
(Increase) decrease in other receivable	11,641	5,576
Increase (decrease) in borrowers' deposit	2,476	14,899
Cash received from filing fees and services	852,431	6,546,061
Facilities	(96,092)	(769,850)
Technology	(17,017)	(164,805)
General	(9,291)	(74,924)
Professional development	(6,720)	(28,871)
Communications & marketing	(367)	(2,826)
Travel & entertainment	-	(147)
Professional services	(18,000)	(63,958)
Electronic Resource Subscriptions (ERS)	(51,033)	(449,608)
(Increase) decrease in prepaid expenses	11,201	(157,422)
Increase (decrease) in accounts payable	15,374	(99,332)
Increase (decrease) in other liabilities	-	-
Cash payments to suppliers for goods and services	(171,945)	(1,811,742)
Staff (payroll + benefits)	(415,623)	(3,932,733)
Increase (decrease) in payroll liabilities	(213)	1,496
Increase (decrease) in accrued sick and vacation liability	-	(62,145)
Increase (decrease) in OPEB liability	10,833	86,667
Increase (decrease) in net pension liability	41,667	333,333
Cash payments to employees for services	(363,336)	(3,573,383)
Contributions received	-	75,000
Net cash from operating activities	317,151	1,235,937
Cash flow from capital and related financing activities		
Library materials	(177,682)	(1,275,049)
Fixed assets	-	(4,055)
Capital - Work in Progress (WIP)	(33,830)	(270,088)
Cash flows from investing activities		
Investment	-	-
Investment earnings	51,851	432,967
Net cash increase (decrease) in cash and cash equivalents	157,490	119,711
Cash and cash equivalents, at beginning of period	16,608,237	16,646,017
Cash and cash equivalents, at end of period	16,765,727	16,765,727
Reconciliation of Operating Income to Net Cash from Operating Activities		
Operating income	36,726	(367,995)
Adjustments for noncash effects:		
Depreciation	187,502	1,513,454
Extraordinary expense: book write-off		
Changes in operating assets and liabilities:		
(Increase) decrease in accounts receivable	(56)	(32,594)
(Increase) decrease in other receivable	11,641	5,576
(Increase) decrease in prepaid expenses	11,201	(157,422)
Increase (decrease) in accounts payable	15,374	(99,332)
Increase (decrease) in other liabilities	-	-
Increase (decrease) in payroll liabilities	(213)	1,496
Increase (decrease) in accrued sick and vacation liability	-	(62,145)
Increase (decrease) in borrowers' deposit	2,476	14,899
Increase (decrease) in OPEB liability	10,833	86,667
Increase (decrease) in net pension liability	41,667	333,333
Net cash from operating activities	317,151	1,235,937

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11,436.38

Page 1

1,366.60

Page 1

89.99

LOS ANGELES COUNTY LAW LIBRARY
March 1, 2025 - March 31, 2025 (CHECKS)
Account No.: 102001

Page 1

DATE	PAYEE	FOR	AMOUNT	CHECK NO.
March 3	SYNCB AMAZON	SUPPLIES-OFFICE	34.66	V009422
	AMAZON WEB SERVICES	OSP	767.99	V009423
	ULINE	SUPPLIES-OFFICE	252.10	V009424
	SYNCB AMAZON	SUPPLIES-OFFICE	70.26	V009450
	CONSTANT CONTACT	OSP	282.00	V009451
March 4	SYNCB AMAZON	CLEANING SUPPLIES	226.50	V009425
	ODP OFFICE SOLUTIONS, LLC	SUPPLIES-OFFICE	51.01	V009426
	HOUSE OF TROPHIES AND AWARDS, INC	MISCELLANEOUS	142.35	V009452
March 6	SOUTHWEST AIRLINES	PREPAID EXP	437.96	V009427
March 7	LEXISNEXIS MATTHEW BENDER	BOOKS	1,080.75	V009406
	CONTINUING EDUCATION OF THE BAR CAL	BOOKS	6,728.55	V009407
	PROQUEST LLC COUTTS INFORMATION SER	BOOKS	87.51	V009408
	INGRAM LIBRARY SERVICES	BOOKS	25.70	V009409
	LAW JOURNAL PRESS	BOOKS	1,084.61	V009410
	LEXISNEXIS ONLINE SERVICES	BOOKS	16,000.00	V009411
	CITY OF THOUSAND OAKS	BOOKS	53.73	V009412
	WEST ACADEMIC	BOOKS	262.80	V009413
	STATE BAR OF WISCONSIN	BOOKS	504.20	V009414
	KAPCO	SUPPLIES-LIBRARY	1,290.30	V009453
March 9	MICROSOFT CORPORATION	OSP	29.00	V009510
March 10	BRCK INC	TELECOM	889.54	V009428
	FOUR ELEMENTS PLUMBING, INC	REPAIR/MAINT	3,963.68	V009429
	GRAINGER	REPAIR/MAINT	134.38	V009430
	NASA SERVICES	BLDG SVCS	658.91	V009431
	PPLSI	CAFE PLAN-INS	319.45	V009432
	PURE PROCESS FILTRATION INC.	BLDG SVCS	1,004.37	V009433
	SECURITAS SECURITY	SECURITY	8,133.52	V009434
	LA DEPT OF WATER & POWER	ELECTRIC/FIRE	14,776.41	V009435
March 11	AMERICAN ASSOCIATION	MEMBERSHIP DUES	357.00	V009454
	STAMPS.COM	DELIVERY & POSTAG	29.99	V009466
March 13	SYNCB AMAZON	BOOKS	51.44	V009443
	STAMPS.COM	DELIVERY & POSTAG	300.00	V009455
	SONIC ELECTRIC LLC	REPAIR/MAINT	1,447.88	V009467
March 14	AMERICAN BAR ASSOCIATION	BOOKS	345.82	V009436
	CASTLE PUBLICATIONS	BOOKS	97.46	V009437
	CONTINUING EDUCATION OF THE BAR CAL	BOOKS	1,457.88	V009438

63,518.91

LOS ANGELES COUNTY LAW LIBRARY
March 1, 2025 - March 31, 2025 (CHECKS)
Account No.: 102001

Page 2

DATE	PAYEE	FOR	AMOUNT	CHECK NO.
March 16	JURIS PUBLISHING INC	BOOKS	139.20	V009439
	PRACTISING LAW INSTITUTE	BOOKS	1,008.57	V009440
	UNITED NATIONS PUBLICATIONS	BOOKS	195.50	V009441
	GOBI LIBRARY SOLUTIONS	BOOKS	747.43	V009442
	SYNCB AMAZON	BOOKS	869.29	V009459
March 17	T-MOBILE	TELECOM	885.91	V009456
March 18	SYNCB AMAZON	REPAIR/MAINT	53.04	V009468
March 19	CANVA.COM	REGISTRATION FEE	250.00	V009457
	CDW GOVERNMENT INC	CAPITAL WIP	2,371.99	V009469
	DIRECT DOOR & HARDWARE INC.	CAPITAL WIP	3,741.11	V009470
March 20	FLORA CLAY	FRIENDS	1,551.10	V009471
	MICROSOFT CORPORATION	OSP	10.00	V009472
	LEXISNEXIS MATTHEW BENDER	BOOKS	34,538.26	V009458
March 21	FARONICS	PREPAID EXP	11,118.80	V009473
	MICROSOFT CORPORATION	OSP	330.00	V009474
	ZOOM VIDEO COMMUNICATIONS INC	OSP	223.12	V009475
March 24	CCH INCORPORATED	BOOKS	331.07	V009444
	IMMIGRANT LEGAL RESOURCE CENTER	BOOKS	290.18	V009445
	JURIS PUBLISHING INC	BOOKS	116.95	V009446
	PRACTISING LAW INSTITUTE	BOOKS	267.91	V009447
	THOMSON REUTERS	BOOKS	92,910.08	V009448
	CHERRY PICK CAFE	SPECIAL EVENTS EX	282.40	V009476
	DEMCO	SUPPLIES LIBRARY	793.32	V009477
March 25	ODP OFFICE SOLUTIONS, LLC	SUPPLIES-OFFICE	79.95	V009478
March 26	SYNCB AMAZON	SUPPLIES-OFFICE	62.63	V009497
March 27	LANGER'S	BOARD EXP	186.67	V009479
March 28	STONE FIRE GRILL	STAFF MEALS/EVEN	1,397.47	V009480
March 28	LEXISNEXIS MATTHEW BENDER	BOOKS	2,952.97	V009460
	CONTINUING EDUCATION OF THE BAR CAL	BOOKS	379.78	V009461
	DAILY JOURNAL CORPORATION	BOOKS	283.50	V009462
	JURISNET LLC	BOOKS	126.95	V009463
	THOMSON REUTERS TAX & ACCOUNTING	BOOKS	937.49	V009464
	THOMSON REUTERS	BOOKS	162.61	V009465
	SYNCB AMAZON	STAFF MEALS/EVEN	240.00	V009481

223,434.28

LOS ANGELES COUNTY LAW LIBRARY
March 1, 2025 - March 31, 2025 (CHECKS)
Account No.: 108000

Page 1

DATE	PAYEE	FOR	AMOUNT	CHECK NO.
March 7	WILLIAM S HEIN & CO	BOOKS	1,126.00	033543
	GOVERNMENT OF YUKON	BOOKS	112.23	033544
March 10	AFLAC REMITTANCE	CAFE PLAN-INSURA	737.54	033545
	AT&T	TELECOM	620.23	033546
	COUNTY OF LOS ANGELES	HEATING/COOLING	4,113.41	033547
	LIFTECH ELEVATOR SERVICES INC	ELEVATOR MAINT	1,118.00	033548
	METROLINK	TMP	178.50	033549
	WOODS MAINTENANCE SERVICES, INC	JANITORIAL SVCS	175.00	033550
March 14	BANKS & JORDAN	BOOKS	125.54	033551
	GALE CENGAGE LEARNING	BOOKS	1,807.29	033552
	GAUNT	BOOKS	228.67	033553
March 21	CALIFORNIA DEPARTMENT OF TAX	USE TAX	981.00	033554
	OTTO HARRASSOWITZ	BOOKS	1,623.84	033555
	E ITURRIAGA Y CIA S A C	BOOKS	150.00	033556
	MARY MARTIN BOOKSELLERS	BOOKS	960.00	033557
	ABD OFFICE SOLUTIONS	COPY CENTER	1,321.84	033558
	ALAMEDA COUNTY LAW LIBRARY	SOFTWARE MAINT	1,005.00	033559
	GUARDIAN	PREPAID EXP	7,902.00	033560
	LANGUAGE PEOPLE INC	OTHER	275.00	033561
	PETTY CASH FUND	PETTY CASH	153.11	033562
	CHARTER COMMUNICATIONS	TELECOM	195.32	033563
	CHARLES WILLIAM CAPPLEMAN	REFUND	140.00	033564
	DARREN DEVON DAVIS	REFUND	140.00	033565
	SYLVIA BERNICE EBERHARDT	REFUND	140.00	033566
	ANDREW LWIN	REFUND	108.00	033567
	NIDDHI PARESH RAMBHIA	REFUND	140.00	033568
March 28	ATLANTIC LAW BOOK COMPANY	BOOKS	238.46	033570

25,815.98

LA Law Library
Fiscal Year Quarterly Statistics

			FY19 3rd Quarter	FY20 3rd Quarter	FY21 3rd Quarter	FY22 3rd Quarter	FY23 3rd Quarter	FY24 3rd Quarter	FY25 3rd Quarter	FY25 3rd Quarter Notes
Reference and Research										
	<i>Reference and Research responds to user requests for Library materials in-person, mail and electronic inquiries.</i>									
	Desk Inquiries		5,556	4,275	0	3,047	8,283	9,159	8,791	
	Tuesday 6pm to 8pm - All Queries		88	73	0	0	0	0	0	
	Phone		1,453	1,429	2,733	2,573	6,984	7,348	5,522	
	Email/ Live Chat		521	218	1,763	794	2,511	2,311	1,511	
	By Mail		56	246	46	52	43	38	74	
	Global Law Inquires		18	12	0	12	28	176	79	
	Global Law Web Inquires		19	0	0	0	0	0	0	
	e-Branch Chat		33	18	0	0	0	0	78	
	e-Branch Email		0	0	0	0	0	0	127	
	Totals	Total	7,823	6,271	4,542	6,478	17,849	19,032	16,182	
Circulation Services										
	<i>The Circulation Desk responds to requests for computer sign-up, books on reserve, placing books on hold, questions about overdue fines and lost items, paging materials needed from closed stacks as well as checking books in and out.</i>									
	Desk Inquiries		3,687	3,575	0	2,938	3,943	3,127	1,333	
	Phone Inquiries		1,173	1,339	1,567	820	1,350	1,383	3,462	
	Totals	Total	4,860	4,914	1,567	3,758	5,293	4,348	4,795	
	Books Circulated		2,208	1,453	516	985	1,909	1,901	3,690	2,598 Print Books, 1,092 Electronic Books
	Library Card Sign-ups		502	372	0	296	347	335	389	
	Members Program - Active Members		335	296	211	230	238	230	205	
	Public Terminal Logins		5,803	2,369	0	6,960	3,688	4,216	3,136	
Document Delivery / E-Delivery/Copies										
	<i>Document Delivery responds to requests for materials from the LA Law Library collection. Copy Center responds to requests for photocopies, printouts from our computers as well as from the microfiche reader-printer.</i>									
	Phone Inquiries		311	398	229	392	468	550	601	
	In-Person		2,776	2,219	0	554	230	280	333	
	Email (Includes Members Program)		802	367	781	774	824	2,618	534	
	Totals	Total	3,889	2,984	1,010	1,720	1,522	3,448	1468	
	Pages Delivered		4,769	6,121	9,672	9,062	10,397	36,581	4,578	
	Copies Made (Main Library)		66,700	45,822	0	30,943	65,357	79,684	82,304	

LA Law Library
Fiscal Year Quarterly Statistics

			FY19 3rd Quarter	FY20 3rd Quarter	FY21 3rd Quarter	FY22 3rd Quarter	FY23 3rd Quarter	FY24 3rd Quarter	FY25 3rd Quarter	FY25 3rd Quarter Notes
Collection Management Services										
	<i>Collection Management handles all new acquisitions, continuation and updates, as well as any volumes that are withdrawn from the collection.</i>									
	New Titles Added		83	173	176	218	100	116	69	
	Print Volumes Added		1,212	1,473	1,422	1,827	1,238	976	1,028	
	New Serials		21	10	13	42	11	46	20	
	Non-Print Media Added		1,487	109	51	25	65	85	5,173	
	Records Cataloged/Updated		304	292	578	148	240	350	687	
	Print & Non-Print Withdrawn		280	330	567	450	229	365	151	
Brief Scanning Project										
	Briefs Logged (Google)		11,640	14,532	4,415	0	0	0	39,461	
Website Statistics										
	Visitors		30,386	27,620	29,237	27,141	34,421	56,361	63,996	
	Visits (previously counted as "Pages Viewed")		87,874	77,382	78,697	81,407	111,791	148,350	158,179	
	Average Daily Visits		415	281	389	283	366	401	486	
	Average Duration		4:22	4:33	2:21	3:08	3:15	3:01	2:42	
	Visitors: US		96.08%	95.43%	86.89%	95.34%	95.49%	91.32%	96.87%	
	Visitors: International / Unspecified		3.92%	4.57%	13.11	4.66%	4.51%	8.68%	3.13%	
Training and Events (Includes Online,Prerecorded/Live via ZOOM)										
	Public Classes Held Online									
	Internal speaker		0	0	20	24	43	46	42	
	Guest speaker		0	0	93	92	114	113	127	
	MCLE Classes Held Online									
	Internal speaker		0	0	0	0	5	3	3	
	Guest speaker		0	0	25	31	43	49	51	
	Clinics/ Workshops Held Online		0	0	1	1	3	3	3	
	Public Classes Held at Main & Branches									
	Internal speaker		36	87	0	0	4	11	6	
	Guest speaker		47	27	0	0	1	3	0	
	MCLE Classes Held								0	
	Internal speaker		1	0	0	0	1	0	0	
	Guest speaker		12	7	0	0	0	0	0	
	Clinics/ Workshops Held		44	37	0	0	9	16	16	
	Totals	Total	140	158	139	148	223	244	248	
	Class Attendance in Person Total (Estimated)		2,014	1,573	0	0	422	446	355	

LA Law Library
Fiscal Year Quarterly Statistics

[illegible]

MEMORANDUM

DATE: April 23, 2025

TO: Board of Law Library Trustees

FROM: Katherine H. Chew, Executive Director
Kathleen O’Laughlin, Interim Senior Librarian

RE: Overview of ABA Traveling Exhibit and Book Discussion: Lawyers Without Rights-The Fate of Jewish Lawyers in Berlin after 1933

SUMMARY

LA Law Library was chosen to be the first west coast location this year to host an ABA Traveling Exhibit focusing on discrimination, degradation and defiance of Jewish lawyers in Nazi Germany. Based on a book by Simone Ladwig-Winters entitled “**Lawyers Without Rights: The Fate of Jewish Lawyers in Berlin After 1933**” the project describes the rule of law and how one government starting in 1933-the Third Reich in Germany—systematically undermined fair and just law that led to the purge of all Jewish lawyers and jurists from the legal profession by 1938. ” As the rule of law comes under attack today, Lawyers Without Rights tragically portrays what can happen when the just rule of law disappears—replaced by an arbitrary rule by law that sweeps aside the rights and dignity of selected populations.” (American Bar Association Center for Global Programs. <https://finyurl.com/3uuvujis>).

The exhibit was open for viewing at the Beacon of Justice Gala on April 9, 2025 and will remain for the public to view until July 2025.

Interim Senior Librarian Kathleen O’Laughlin will present an overview of the exhibit and a LA Law Library book discussion held via Zoom on April 22, 2025. The book discussion was co-facilitated by Professor John Q. Barrett of St. John’s University School of Law.



Presentation

OVERVIEW OF ABA TRAVELING
EXHIBIT AND BOOK DISCUSSION:
LAWYERS WITHOUT RIGHTS-
THE FATE OF JEWISH LAWYERS IN
BERLIN AFTER 1933

Presented by:

Interim Senior Librarian Kathleen O’Laughlin

BOARD OF TRUSTEES MEETING

April 23, 2025

MEMORANDUM

DATE: April 23, 2025

TO: Board of Law Library Trustees

FROM: Katherine H. Chew, Executive Director

RE: Presentation: A Library Grows in Los Angeles-Deep Roots Downtown
with a Global Impact

SUMMARY

LA Law Library has a rich history of providing access to legal resources and services for legal professionals, the government, self-represented litigants, and the public at large since its establishment one hundred thirty-four years ago. In 1891 the California Legislature passed an act to establish public law libraries in each county. The Board of Supervisors of Los Angeles County passed an ordinance on April 10, 1891 establishing the Los Angeles County Law Library. While its official name remains the Los Angeles County Law Library, the library is not a county institution; rather, it operates as an independent local government agency under the California Business and Professions Code § 6300, and is currently known as LA Law Library.

LA Law Library has played a vital and historical role in the development of the downtown Los Angeles civic center cityscape. With predictions of significant growth and change for Downtown Los Angeles in the coming years, the Board of Trustees will be tasked with creating a collective vision and plan how LA Law Library should fit within the changing cityscape. To provide the Board with an understanding of where the Library has been so it can prepare a future path forward, staff will provide a historical overview of LA Law Library's commitment to continuous service for the local and global community, from its early beginnings of temporary quarters to its current home on 1st and Broadway in downtown Los Angeles.



Presentation

(ATTACHMENTS)

A LIBRARY GROWS IN LOS
ANGELES~DEEP ROOTS
DOWNTOWN WITH A GLOBAL
IMPACT

Presented by:

Katherine H. Chew, Executive Director

BOARD OF TRUSTEES MEETING

April 23, 2025

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF LAW LIBRARY
TRUSTEES OF LOS ANGELES COUNTY

Held February 18, 1948

703 Hall of Records

Los Angeles, California


The meeting was called to order at 12:10 p.m. by President Shaw.

All members of the Board were present. County Chief Administrative Officer Wayne Allen, Regional Planning Commission Chief Engineer William J. Fox and his assistant, Mrs. Russell, and Mr. Anderson and Mr. Dabagh were also present.

Mr. Dabagh was appointed Acting Secretary in the absence of Mrs. Ransom.

Trustee Darby explained that he had asked General Allen and Colonel Fox to come to this meeting prepared to discuss the proposed change of site of the new Law Library Building.

After general discussion and the examination of Civic Center plans, it was moved by Trustee Utt, seconded by Trustee Swain, that this Board agree to the suggested change of site of the proposed Law Library Building from the south to the north side of First Street between Hill Street and Broadway, on condition that the County acquire and ~~dedicate~~ ^{repleant} to the Law

Library that area lying between Broadway and Hill Street and between First Street and a line three hundred and eight feet, more or less, northerly of First Street, being the area heretofore acquired by the State for a new State building, and on the further condition that the County will at its own expense bring the site to the required grade. *allocate for the permanent use of* 

The motion carried unanimously.

General Allen submitted a memorandum on the proposed moving of the Law Library from the Hall of Records to the Fashion League Building at Hill and Second Streets, but no attempt was made to discuss the matter due to the lateness of the hour.

The meeting adjourned at 1:40 p.m.

Thomas B. Dabagh
Acting Secretary

DEED OF DEDICATION

IN CONSIDERATION OF THE SUM OF \$108,800.00, COUNTY OF LOS ANGELES (Grantor), pursuant to the provisions of Section 6348.1, Business and Professions Code of the State of California, hereby sets apart and dedicates to BOARD OF LAW LIBRARY TRUSTEES OF LOS ANGELES COUNTY (Grantee), for the permanent use of a library building and access thereto, the real property in the City of Los Angeles, County of Los Angeles, State of California, described as follows:

That portion of Block 48 of the Mott Tract as per map recorded in Book 1, page 489 of Miscellaneous Records, in the office of the county recorder of said county, and that portion of Block 48 of Ord's Survey (so-called) described as a whole as follows:

Beginning at a point on the northwesterly line of North Broadway (formerly Fort Street) 80 feet in width, distant thereon 42 feet northeasterly from the northeasterly line of First Street, 68 feet in width; thence northeasterly along said northwesterly line of North Broadway, a distance of 252.00 feet; thence northwesterly at right angles, a distance of 330.00 feet, more or less, to the northwesterly line of Lot 13 in said Block 48 of said Mott Tract; thence southwesterly along the northwesterly line of said Lot 13 and along the northwesterly lines of Lots 12, 11, 10 and 9 in said Block 48 of said Mott Tract to the most westerly corner of said Lot 9; thence southeasterly along the southwesterly line of said Lot 9 and the southeasterly prolongation thereof, a distance of 169.88 feet to the most westerly corner of the land described in deed to J. G. DeTurk, recorded in Book 125, page 194 of Deeds, in the office of the county recorder of said county; thence northeasterly along the northwesterly line of said DeTurk land, parallel with North Broadway, a distance of 42 feet; thence southeasterly, parallel with said northeasterly line of First Street, a distance of 160 feet to the point of beginning.

Subject to an easement for public street purposes over and across that portion of the above property described as follows:

Beginning at the most westerly corner of said Lot 9; thence southeasterly along the southwesterly line of said Lot 9 and the southeasterly prolongation thereof, a distance of 169.88 feet to the most

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westerly corner of the said land described in deed to J. G. DeTurk; thence northeasterly along the northwesterly line of said DeTurk land, parallel with North Broadway, a distance of 42 feet; thence northwesterly, parallel with said northeasterly line of First Street to the point of beginning of a curve concave to the east, having a radius of 15 feet, tangent to said parallel line and which is tangent at its point of ending to said northwesterly line of said Lot 9; thence northerly along said curve to its point of ending in said northwesterly line of Lot 9; thence southwesterly along said northwesterly line of Lot 9 to the point of beginning.

Said above described real property is sometimes herein-
after referred to as "said property."

SUBJECT TO:

1. All easements and rights of way of record.

PROVIDED, HOWEVER, that this conveyance shall be made and accepted upon each of the following covenants, conditions and reservations which shall apply to, inure to the benefit of, and be binding upon the parties hereto and their respective successors and assigns:

(1) The Grantor hereby expressly reserves the right to extend existing leases, and to enter into new leases, as to all or any part of said property and to collect all rentals due or to become due thereon, subject to the provisions of the next three succeeding paragraphs (2a, b, c).

(2)(a) The purposes for which said property is set aside and dedicated is to enable the Grantee to erect and maintain thereon, permanently, a Law Library Building, and to provide access from the surrounding public streets and public places to such building, and the Grantor agrees to terminate the various tenancies pertaining to said property and to take all steps necessary to evict the tenants therefrom and surrender the property to the Grantee as soon as it may be necessary in order to facilitate, and not permit the presence of the tenants to interfere with, the economical carrying out of such

1 purposes.

2 (b) The Grantee agrees not to disturb, move or
3 demolish any existing building or improvement on said
4 property until it becomes necessary to do so in order
5 to carry out such purposes most economically. In this
6 connection, it is agreed that any contracts for the
7 demolition or moving of the Daily Journal Building
8 shall only be entered into by the Grantee as a part
9 of the contract for the construction of the Law
10 Library Building or at the same time as the award of
11 said construction contract. It is agreed that the
12 Grantee shall have no responsibility for the mainten-
13 ance of that part of said property or of the improve-
14 ments thereon which is occupied by any tenant of the
15 Grantor until the termination of such occupancy and
16 the surrender of possession thereof by the Grantor.

17 (c) The Grantor hereby expressly covenants and
18 agrees that it will, upon and in accordance with the
19 demand of the Grantee grade said property in order that
20 said Library Building may be constructed thereon, and
21 access thereto may be had, at a cost, however, to the
22 Grantor of not exceeding \$28,000.00. ☺

23 PROVIDED, ALSO, that this Deed of Dedication shall take
24 effect when executed by the Grantor and accepted by resolution of
25 the Grantee and its acceptance is subscribed hereon by the Presi-
26 dent, and the same is filed for record in the office of the
27 County Recorder. ☺ Should the Grantee thereafter declare that it
28 has abandoned the use of said property, or should the Grantee
29 fail for a period of five years after the execution of this
30 Deed of Dedication by the Grantor to commence the construction
31 of said proposed Law Library Building, or should said Grantee
32 after commencing the construction of said Law Library Building

abandon the same or after its completion cease using the same
 for the purposes of conducting a law library, then said prop-
 erty together with any improvements on the same shall revert to
 the Grantor upon the payment by the latter of the sum of
 \$108,800.00 to the Grantee, and upon said payment the Grantor
 shall have the right immediately to reenter and take possession
 of said property, and the dedication thereof hereby made shall
 cease and be of no further force or effect.

Signed this 3rd day of March, 1950.

COUNTY OF LOS ANGELES

By William A. Smith
 Chairman of the Board of
 Supervisors

State of California,
 County of Los Angeles.

On this 3rd day of March, 1950, before me, HAROLD
 J. OSTLY, County Clerk and ex officio Clerk of the Board of Super-
 visors of the County of Los Angeles, State of California, person-
 ally appeared W. A. SMITH, known to me to be the Chairman of the
 said Board, who has executed the within instrument on behalf of
 said County therein named, and acknowledged to me that the County
 executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed
 my official seal the day and year first above written.

HAROLD J. OSTLY,
 County Clerk and ex officio Clerk of
 the Board of Supervisors of the County
 of Los Angeles

By Ray E. Lee Deputy

Accepted by

BOARD OF LAW LIBRARY TRUSTEES
 OF LOS ANGELES COUNTY

By Harley Shaw
 President

APPROVED AS TO FORM:

HAROLD W. KENNEDY, County Counsel

By Wm. E. Lamoreaux
 WM. E. LAMOREAUX,
 Deputy County Counsel

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