

AGENDA

BOARD OF LAW LIBRARY TRUSTEES of the LOS ANGELES COUNTY LAW LIBRARY

SPECIAL BOARD MEETING

Thursday, December 6, 2007

12:15 P.M.

MILDRED L. LILLIE BUILDING

DIRECTOR'S OFFICE / BOARD MEETING ROOM

301 WEST FIRST STREET

LOS ANGELES, CALIFORNIA 90012-3140

ACCOMMODATIONS

A person with a disability may contact the Board Secretary's office at (213) 785-2529 at least 72 hours before the scheduled meeting to request receipt of an agenda in an alternative format or to request disability-related accommodations, including aids or services, in order to participate in the public meeting. Later requests will be accommodated to the extent feasible.

AGENDA DESCRIPTIONS

The agenda descriptions are intended to give notice to members of the public of a brief general description of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Board may take any action that it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action. The President reserves the right to discuss the items listed on the agenda in any order.

REQUESTS AND PROCEDURES TO ADDRESS THE BOARD

A member of the public has the right to address the Board on agenda items or on items of interest which are not on the agenda and which are within the subject matter jurisdiction of the Board. A member of the public will be allowed to address the Board when the item is called and before action is taken for a total of three (3) minutes per item, unless the President grants more or less time based on the number of people requesting to speak and the business of the Board. When members of the public address the Board on agenda items, the President determines the order in which speakers will be called.

1.0 CALL TO ORDER

2.0 CONSENT CALENDAR

All items on the Consent Calendar are voted on with a single resolution. Any Board member or other person attending the meeting may request an item be removed from the Consent Calendar and placed on the Regular Calendar for discussion and any action which the Board deems to be appropriate.

2.1 Minutes of the November 6, 2007 Regular Board Meeting

2.2 Draft Financials – July-October, 2007-2008 Fiscal Year

2.4 List of Checks and Warrants (Distributed at Meeting)

Staff recommends that the Board approve the items on the Consent Calendar.

3.0 ACTION ITEMS

3.1 Approval of 2008 Regular Board Meeting dates

4.0 CLOSED SESSION

4.1 Closed Session. Public Employment: Legal counsel for human resources and union-related issues.

4.2 Reconvene Open Session. Announcement of action taken in Closed Session, if needed.

5.0 DIRECTOR'S REPORT

- Union discussions on Employee Handbook
- 2007 Audit
- CCCLL
- Partnerships
- Branch Update
- Staff Update
- Facility Update

6.0 DIRECTOR'S DISCUSSION

New LA Law Library website - Jaye Nelson, Director, Technology Services

7.0 PRESIDENT'S REPORT

Report by the Board President on Law Library activities since the last Board meeting.

8.0 PUBLIC COMMENT

9.0 AGENDA BUILDING

Items not on the posted agenda may be presented by a Trustee and, if requested, may be referred to staff or placed on the agenda for consideration at a future meeting of the Board.

10.0 ADJOURNMENT

The next Regular Meeting of the Board of Law Library Trustees will be held on Tuesday, January 15, 2008.

POSTED _____ @ _____

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