



## LOS ANGELES COUNTY LAW LIBRARY

# AGENDA

## BOARD OF LAW LIBRARY TRUSTEES

**REGULAR BOARD MEETING**  
**WEDNESDAY, OCTOBER 4, 2006**  
**12:15 P.M.**

**LAW LIBRARY BUILDING**  
**DIRECTOR'S OFFICE / BOARD MEETING ROOM**  
**301 WEST FIRST STREET**  
**LOS ANGELES, CALIFORNIA 90012**

### **ACCOMMODATIONS**

A person with a disability may contact the Board Secretary's office at (213) 629-3531, Extension 319 at least 72 hours before the scheduled meeting to request receipt of an agenda in an alternative format or to request disability-related accommodations, including aids or services, in order to participate in the public meeting. Later requests will be accommodated to the extent feasible.

### **AGENDA DESCRIPTIONS**

The agenda descriptions are intended to give notice to members of the public of a brief general description of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Board may take any action that it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action. The President reserves the right to discuss the items listed on the agenda in any order.

### **REQUESTS AND PROCEDURES TO ADDRESS THE BOARD**

A member of the public has the right to address the Board on agenda items or on items of interest which are not on the agenda and which are within the subject matter jurisdiction of the Board. A member of the public will be allowed to address the Board when the item is called and before action is taken for a total of three (3) minutes per item, unless the President grants more or less time based on the number of people requesting to speak and the business of the Board. When members of the public address the Board on agenda items, the President determines the order in which speakers will be called.

**1.0 CALL TO ORDER**

**2.0 CONSENT CALENDAR**

All items on the Consent Calendar are voted on with a single resolution. Any Board member or other person attending the meeting may request an item be removed from the Consent Calendar and placed on the Regular Calendar for discussion and any action which the Board deems to be appropriate.

- 2.1 Minutes of the September 6, 2006 Regular Board Meeting
- 2.2 List of Checks and Warrants (Distributed at Meeting)
- 2.3 1<sup>st</sup> Quarter Financials

Staff recommends that the Board approve the items on the Consent Calendar.

**3.0 ACTION ITEMS**

- 3.1 Identification of Auditor for biennial audit, 04-05 and 05-06
- 3.2 AB 1234 – Ethics Training

**4.0 LIBRARY DIRECTOR'S REPORT**

- Letter to Registered Borrowers
- Staff Update
  - Technology Services Director
  - Senior Librarian, Access Services
  - Reference Librarian
- Outreach
  - Courts and Communities Committee Chair, Judge Charles Palmer
  - Long Beach Bar Association
  - San Fernando Valley Bar Association
  - Los Angeles Public Library, Library Director Fontayne Holmes
  - Follow up with China libraries
- CCCLL – AOC Task Force
- Membership Subscription Law Libraries

**5.0 DIRECTOR'S DISCUSSION**

- Senior Staff Advance
- 5.1 Vision Statement
- 5.2 Mission Statement
- 5.3 Priorities

**6.0 PRESIDENT'S REPORT**

Report by the Board President on Law Library activities since the last Board meeting.

**7.0 PUBLIC COMMENT**

**8.0 AGENDA BUILDING**

Items not on the posted agenda may be presented by a Trustee and, if requested, may be referred to staff or placed on the agenda for consideration at a future meeting of the Board.

**9.0 ADJOURNMENT**

The next Regular Meeting of the Board of Law Library Trustees will be held on Wednesday, November 1, 2006.

POSTED \_\_\_\_\_ @ \_\_\_\_\_

POSTED BY \_\_\_\_\_