

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF LAW LIBRARY TRUSTEES OF
LOS ANGELES COUNTY**

**A California Independent Public Agency Under
Business & Professions Code Section 6300 et sq.**

August 28, 2012

The Regular Board Meeting of the Board of Law Library Trustees of Los Angeles County was held on Tuesday, August 28, 2012 at 12:15 p.m., at the Los Angeles County Law Library Mildred L. Lillie Main Library Building at 301 West First Street, Los Angeles, California 90012, for the purposes of considering reports of the affairs to the Library, and transacting such other business as might properly come before the Board of Trustees.

ROLL CALL/QUORUM

Trustees Present:

Susan Steinhauser, Esquire
Judge Reva Goetz
Judge Ann Jones
Judge Mark Juhas
Kenneth Klein, Esquire
Judge Luis Lavin

Trustees Absent:

Judge Jan Plum

Staff Present:

Marcia J. Koslov, Executive Director

Also Present:

Sandra Levin, Colantuono & Levin, PC

President Steinhauser determined a quorum to be present, convened the meeting at 12:15 p.m. and thereafter presided. Executive Director, Marcia Koslov recorded the Minutes.

1.0 PUBLIC COMMENT

During the five (5) minutes allocated, Mr. Lee Paradise commented on the Building Envelope and Exterior Restoration Project and the performance of the Law Library's Executive Director and its Board of Trustees.

During Agenda Item 5.0, Executive Director Report, President Steinhauser accepted a late request to speak from Mr. Tut Hayes.

During the five (3) minutes allocated, Mr. Tut Hayes commented on the availability a daily newspaper and the potential safety hazards of the glass entry doors.

2.0 PRESIDENTS REPORT

There was no President's Report.

3.0 CONSENT CALENDAR

3.1 Minutes of the July 31, 2012, Regular Board Meeting.

President Steinhauser requested a motion to approve the Consent Calendar, so moved by Trustee Jones and seconded by Trustee Goetz. The Consent Calendar was approved 5-0-1, with Trustee Lavin abstaining due to his absence at the July 31, 2012, Regular Board Meeting.

At this time, President Steinhauser requested that all persons present with the exception of the Executive Director and Legal Counsel to exit the room for Agenda Item 4.0, Closed Session.

4.0 CLOSED SESSION

4.1 Closed Session. Public Employee Performance Evaluation. Title: Executive Director. Government Code §54957.

4.2 Reconvene Open Session.

At 1:42 p.m. the Board concluded its closed session and reconvened open session. During the closed session, the Board met with Legal Counsel and discussed the Performance Evaluation of the Executive Director. President Steinhauser noted that the Performance Evaluation Committee Chair would meet with the Executive Director. There was no further action.

Trustee Goetz left the meeting at 1:30 p.m.

5.0 EXECUTIVE DIRECTOR REPORT

The Executive Director highlighted the following:

The Executive Director called the Board's attention to changes in parking availability due to the opening of Lot 10 to the public at a cost of \$10/day maximum. As a result, ABM Parking Services, who manage our parking garage, reported that parking service capacity reduced from 120% to 50% during the first 2 weeks of August. Following consultation with ABM, the daily maximum rate was reduced from \$25 to \$12, and ABM reported that the lot was full again. ABM will continue to monitor the capacity and the rates.

The Executive Director also called the Board's attention to a 2% decline from projections in filing fee revenues for the first 2 months of FY13. A detailed review of the first quarter revenues should be expected at the October Regular Board Meeting.

At this time, President Steinhauser accepted a late request to speak from the public.

6.0 AGENDA BUILDING

There were no items for Agenda Building.

7.0 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 1:46 p.m. The next Regular Meeting of the Board of Law Library Trustees is scheduled for Tuesday, September 25, 2012.

Marcia J Koslov, Executive Director and Secretary
Los Angeles County Law Library Board of Trustees