

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE BOARD OF LAW LIBRARY TRUSTEES OF  
LOS ANGELES COUNTY**

**A California Independent Public Agency Under  
Business & Professions Code Section 6300 et sq.**

**May 24, 2011**

The Regular Board Meeting of the Board of Law Library Trustees of Los Angeles County was held on Tuesday, May 24, 2011 at 12:15 p.m., at the Los Angeles County Law Library headquarters at 301 West First Street, Los Angeles, California 90012, for the purposes of considering reports of the affairs to the Library, and transacting such other business as might properly come before the Board of Trustees.

**ROLL CALL/QUORUM**

**Trustees Present:**

Judge Ann Jones  
Judge Mark Juhas  
Judge Luis Lavin  
Kenneth Klein, Esquire  
Judge Jan Plum

**Trustees Absent:**

Judge Reva Goetz  
Susan Steinhauser, Esquire

**Staff Present:**

Marcia J Koslov, Executive Director

**Also Present:**

Benjamin Goldman, Littler Mendelson, P.C.  
Yana Welinder, Colantuono & Levin, P.C.

Vice President, Trustee Plum determined a quorum to be present, convened the meeting at 12:15 p.m. and thereafter presided. Executive Director Marcia Koslov recorded the Minutes.

**1.0 PUBLIC COMMENT**

During the five (5) minutes allocated, Mr. Lee Paradise commented on President Steinhauser's tenure and her reappointment, the Library hours and the Branches.

**2.0 CONSENT CALENDAR**

Following discussion, the Board agreed that the minutes of the April 24, 2011 Regular Board Meeting were to be amended to reflect that during Agenda Item 1.0, Public Comment, Mr. Lee Paradise was allocated three (3) minutes to speak.

Vice President, Trustee Plum requested a motion to adopt the Consent Calendar as amended. Upon motion by Trustee Jones and seconded by Trustee Lavin, the Consent Calendar was approved, 4-0, with Trustee Jones abstaining.

**3.0 PRESIDENT'S REPORT**

There was no President's report.

**4.0 ACTION ITEMS**

Item 4.1 Resolution regarding Records Retention Schedule, was tabled.

**5.0 EXECUTIVE DIRECTOR'S REPORT**

Executive Director, Marcia Koslov highlighted the following:

- A partnership agreement between the City of Los Angeles Public Library and the Los Angeles County Law Library, dated April 26, 2011, was received and signed. The Van Nuys partnership library location is now open.
- The Programs and Partnership staff are creating a general training program for Public Librarians.
- Richard Ortega, Director, Facility Services, resigned effective May 27, 2011.
- The quarterly library statistics were presented.
- Prior to the start of the Executive Director's Discussion Item 6.0, the Executive Director reported that President Susan Steinhauser's reappointment was unanimously approved by the Los Angeles County Board of Supervisors at their May 17, 2011 meeting. Although this reappointment was delayed, in two separate conversations between Executive Director Koslov and the Executive Office of the Board of Supervisors, it was confirmed that all appointees serve until reappointed or replaced.

**6.0 EXECUTIVE DIRECTOR'S DISCUSSION**

Public Comment during Board of Trustee meetings.

Executive Director, Marcia Koslov presented a comparison of Public Comment rules from the Los Angeles County Board of Supervisors, Los Angeles City Council, the Board of Library Commissioners City of Los Angeles, with those of the LA Law Library Board of Trustees. Following discussion, it was determined that the Board's current policy on Public Comment is in compliance with the Brown Act, and will remain as is.

**7.0 CLOSED SESSION**

7.1 Conference with labor negotiator (G.C. 54957.6) Labor Negotiator: Benjamin Goldman. Employee Organization: SEIU Local 721.

7.2 Reconvene Open Session. At 1:10 p.m. the Board concluded its closed session and reconvened in open session. During the closed session the Board provided direction to the Executive Director and to legal counsel regarding Labor Negotiations.

**8.0 AGENDA BUILDING**

Trustee Jones requested a review of the "Professional Fees" line item. Trustees Juhas requested a discussion of Board Meeting times. Trustee Lavin requested a strategic planning session as well as a calendar that identified issues to come before the Board at each meeting.

**9.0 ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 1:15 p.m. The next Regular Meeting of the Board of Law Library Trustees is scheduled for Tuesday, June 28, 2011.

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Marcia J Koslov, Executive Director and Secretary  
Los Angeles County Law Library Board of Trustees