

**MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF LAW LIBRARY TRUSTEES OF
LOS ANGELES COUNTY**

**A California Independent Public Agency Under
Business & Professions Code Section 6300 et seq.**

April 28, 2010

The Special Board Meeting of the Board of Law Library Trustees of Los Angeles County was held on Wednesday, April 28, 2010 at 12:15 p.m., at the Los Angeles County Law Library headquarters at 301 West First Street, Los Angeles, California 90012, for the purposes of considering reports of the affairs of the Library, and transacting such other business as might properly come before the Board of Trustees.

1.0 ROLL CALL/QUORUM

Trustees Present:

Susan Steinhauser, Esquire
Judge Ann Jones
Kenneth Klein, Esquire
Judge Jan Plum
Judge John Wiley

Trustees Absent:

Judge Susan Bryant-Deason
Judge Abraham Khan

Staff Present:

Marcia J. Koslov, Executive Director

President Steinhauser determined a quorum to be present, convened the meeting at 12:17 p.m. and thereafter presided. Executive Director Marcia Koslov recorded the Minutes.

2.0 CONSENT CALENDAR.

President Steinhauser motioned to adopt the Consent Calendar and asked if there were agenda items to be removed from the Consent Calendar to the Agenda for discussion. No requests were made. Upon motion made by Trustee Wiley and seconded by Trustee Plum, the Consent Calendar was unanimously approved, 5-0.

President Steinhauser stated that due to Board member's schedules, agenda items will be taken out of order.

3.0 ACTION ITEM

Collection Development Policy – TABLED

4.0 EXECUTIVE DIRECTOR'S REPORT

TABLED

5.0 EXECUTIVE DIRECTOR'S DISCUSSION

5.1 ML Lillie Main Library Bldg., Building Envelope Repairs & Exterior Restoration

Staff: Richard Ortega

Guests: Allana+Buick+Bers (ABB) staff Mario Cano and Peterson Lambert.

President Steinhauser asked for a brief history of the project.

Background:

- The Project was first discussed in the spring of 2008, primarily as a safety and security issue for users of the Law Library. Once an initial cost was identified, the Board posed the question, “ Is the building worth the cost of renovation? The LA Law Library hired Commercial Real Estate Inspectors, LLC (CREI) to perform a review of the building interior and exterior. Their assessment focused on the soundness and useful life of the building. In the fall of 08, CREI reported that although some areas needed attention, particularly because many systems were the originally installed ones, in general, the building was sufficiently sound to warrant repair. Troller-Mayer Associates (TMA) and Allana+Buick+Bers (ABB) were subsequently used to provide details on the building envelope repairs and required exterior restoration once the repairs were completed.
- The Board initial allocated \$800,000 in FY 2008-2009 for the study and repairs. FY 2009-2010 added \$2,800,000 for the required repairs, replacements and restoration of the land. These funds are available in our LAIF and County trust accounts.

Highlights of ABB report to Board of Trustees

- Three of the four prequalified contractors responded to the bids.
- The bids exceed our cost estimates by as much as 60%. Explanations for the variance were discussed. Ultimately, as recommended by ABB the Board rejected the bids and directed ABB to enter into discussions with the prequalified contracts to determine, if possible, what were the specific the causes of the overage.
- The Board also requested that the Executive Director speak with county counsel. Further, the Board requested that the Executive Director return to Board with any additional information concerning the bid costs and projections.

Upon motion by Trustee Pluim and seconded by Trustee Jones, all bids were rejected contingent upon speaking to County Counsel. The motion was unanimously approved 5-0.

6.0 PUBLIC COMMENT

There was no public comment.

6.1 PRESIDENT'S REPORT

The President reminded the Board of the National Law Day event and encouraged everyone to attend and to bring professional attire to support our non-profit partner Clothes the Deal. She also asked if anyone could come and give the welcome at the event. Judge John Wiley said he would be happy to if Judge Ann Jones could not make it.

Trustee Klein left the meeting at 1:15pm.

6.2 AGENDA BUILDING

No agenda building items were identified.

6.3 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 1:16 p.m. by President Steinhauser. The next Regular meeting of the Board of Law Library Trustees will be held on Tuesday, May 25, 2010.

Marcia J. Koslov, Executive Director and Secretary
Los Angeles County Law Library Board of Trustees