

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF LAW LIBRARY TRUSTEES OF
LOS ANGELES COUNTY**

**A California Independent Public Agency Under
Business & Professions Code Section 6300 et seq.**

February 24, 2009

The Regular Board Meeting of the Board of Law Library Trustees of Los Angeles County was held on Tuesday, February 24, 2009, at 12:00 p.m., at the offices of the Los Angeles County Law Library headquarters at 301 West First Street, Los Angeles, California 90012, for the purposes of considering reports of the affairs of the Library, and transacting such other business as might properly come before the Board of Trustees.

1.0 ROLL CALL/QUORUM

Trustees Present:

Susan Steinhauser, Esquire
Kenneth Klein, Esquire
Judge Susan Bryant-Deason
Judge Abraham Khan
Judge John Wiley

Trustees Absent:

Judge Lee Edmon
Judge Jan Plum

Staff Present:

Marcia J. Koslov, Executive Director

President Steinhauser determined a quorum to be present, convened the meeting at 12:15 p.m. and thereafter presided. Executive Director Marcia Koslov recorded the Minutes.

Trustee Wiley moved to add to the agenda, Action Item 3.2 – Renewing the appointments of the Board of Directors of the Friends of the Los Angeles County Law Library. Trustee Khan seconded the motion. The motion was unanimously approved, 5-0.

2.0 CONSENT CALENDAR.

President Steinhauser asked if there were agenda items to be removed from the Consent Calendar to the Agenda for discussion. No requests were made. Upon motion made by Trustee Khan and seconded by Trustee Bryant-Deason, the Consent Calendar was unanimously approved, 5-0.

The Items approved on consent were:

- 2.1 Minutes of the January 29, 2009 Regular Board Meeting
- 2.2 List of Checks and Warrants (January, 2009)
- 2.3 Draft FY 09 Financials July – January, 2009

3.0 ACTION ITEM

- 3.1 Election of 2009-2010 LA Law Library Board of Trustee Officers. Trustee Klein made a motion to elect Susan Steinhauser as President of the Board of Trustees and was seconded by Trustee Bryant-Deason. The motion was unanimously approved, 5-0. Trustee Klein made a motion to elect Judge Lee Edmon as Vice-President of the Board of Trustees. Trustee Khan seconded the motion. The motion was unanimously approved, 5-0.
- 3.2 Approval of the reinstatement of the Board of Directors of the Friends of the Los Angeles County Law Library Board of Directors. Following discussion, upon motion made by Trustee Bryant-Deason and seconded by Trustee Khan, the Board unanimously approved the motion, 5-0.

4.0 CLOSED SESSION

At 12:30 p.m. President Steinhauser announced that the Board would go into closed session for:

- 4.1 Conference with legal counsel – existing litigation. (Subdivision (a) of Section 54956.9 Government Code). 1 case. Reynolds v Los Angeles County Law Library. Superior Court Case No. BC381575.
- 4.2 Conference with legal counsel – existing litigation. (Subdivision (a) of Section 54956.9 Government Code). 1 case. Arbitration re: Frank Rodriguez.
- 4.3 Reconvene Open Session. The Board of Trustees reconvened the Open Session at 1:00 p.m. having concluded an executive session. The Board discussed and gave direction to Legal Counsel and the Executive Director in regards to items 4.1 and 4.2.

Per the President's prerogative, Agenda Item 6.0 Closed Session was taken out of order and discussed at this time.

5.0 DIRECTOR'S REPORT

This item is carried over to the next meeting.

6.0 DIRECTOR'S DISCUSSION

Curtis Murrell, Vice President and Jon Spragle, Project Manager, PCW Contracting Services, presented the Board an in-depth review of the repairs needed to ensure the continued health, safety and security of the Mildred L Lillie building. The repairs include both stand-alone projects (roof repairs and the detached parking garage) as well as projects that will require integration with additional contract repair and renovation work. The board focused on the continuation of service to Law Library patrons, the bid process and hiring of a consultant, and monetary estimates and projections.

Following Discussion, the Board authorized the Executive Director to hire a consultant to put out to bid the repairs identified by the Board and listed in the LA Law Library Repair Summary. Upon motion made by Trustee Klein and seconded by Trustee Bryant-Deason, the Board approved the motion, 4-0.

7.0 PUBLIC COMMENT

A member of the public addressed some security issues he observed within the Library.

8.0 AGENDA BUILDING

No agenda building items were identified.

9.0 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 1:50 p.m. by President Steinhauser. The next regular meeting of the Board of Law Library Trustees will be held on March 24, 2009.

Marcia J. Koslov, Executive Director and Secretary
Los Angeles County Law Library Board of Trustees