

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF LAW LIBRARY TRUSTEES OF
LOS ANGELES COUNTY**

**A California Independent Public Agency Under
Business & Professions Code Section 6300 et seq.**

November 18, 2008

The Regular Board Meeting of the Board of Law Library Trustees of Los Angeles County was held on Tuesday, November 18, 2008, at 12:00 p.m., at the offices of the Los Angeles County Law Library headquarters at 301 West First Street, Los Angeles, California 90012, for the purposes of considering reports of the affairs of the Library, and transacting such other business as might properly come before the Board of Trustees.

1.0 ROLL CALL/QUORUM

Trustees Present:

Kenneth Klein, Esquire
Judge Susan Bryant-Deason
Judge Jan Plum
Judge John Wiley
Judge Abraham Khan

Trustees Absent:

Susan Steinhauser, Esquire
Judge Lee Edmon

Staff Present:

Marcia J. Koslov, Executive Director

Trustee Klein determined a quorum to be present, convened the meeting at 12:14 p.m. and thereafter presided. Executive Director Marcia Koslov recorded the Minutes.

No requests to speak from the public were received.

Trustee Bryant-Deason moved to add to the agenda a "Closed Session. Conference with legal counsel-existing litigation.: Beard et al v Los Angeles County Law Library, Case Number BC 281575, Government Code Section 54945.9 Subdivision (a)." Trustee Plum seconded the motion. The motion was unanimously approved, 5-0.

2.0 CONSENT CALENDAR.

Trustee Klein asked if there were agenda items to be removed from the Consent Calendar to the Agenda for discussion. No requests were made. Upon motion made by Trustee Wiley and seconded by Trustee Khan, the Consent Calendar was unanimously approved, 5-0.

The Items approved on consent were:

- 2.1 Minutes of the August 27, 2008 Special Board Meeting
- 2.2 Minutes of the October 28, 2008 Regular Board Meeting
- 2.3 Minutes of the October 30, 2008 Special Board Meeting
- 2.4 Minutes of the November 4, 2008 Special Board Meeting
- 2.5 List of Checks and Warrants (October, 2008)

3.0 DIRECTOR'S REPORT

The Executive Director highlighted the following items from her report:

- **CCCLL Update.**
As directed by the Board of Trustees at the October 28, 2008 Board meeting, County Counsel was contacted to request a review of the CCCLL recommended amendments to the County Law Library code sections, Business and Professions Code, §6300 et seq. and to identify any areas of concern. County Counsel noted a discrepancy in the proposed language change to §6305 (meeting attendance). The amended language was noted and sent on to the CCCLL legislative committee. CCCLL also changed code section, Business and Professions Code, §6348.5 (surplus funds), to include the Local Agency Investment Fund (LAIF). Trustee Bryant-Deason requested information about the LA Law Library's LAIF fund to be presented at the next board meeting. Upon motion made by Trustee Pluim and seconded by Trustee Khan, the addition to the language was approved with four(4) members voting in favor, Trustees Klein, Edmon, Khan, Klein, and Pluim and one (1) member, Trustee Bryant-Deason abstaining.

- **Partnership Update**
The open house for the relocated law collection at Compton Library is to be held November 18, 2008 at 4:00pm. The open house was publicized to the following groups: LA Superior Court administration and judges; LA Board of Supervisors; Friends of the LA Law Library Board of Directors; California AOC offices; Legal Services organizations; and members of the legal community in the Compton area. Marcia Koslov, Sue Martin and Ralph Stahlberg plan to attend the event in support of the LA Law Library's partnership.

On November 13, 2008, 19 public librarians from the Los Angeles County Public Library system, Southeastern Region participated in a 4-hour seminar that introduced them to legal bibliography and the LA Law Library. The session included a general introduction to legal materials, both in print and online; a session specifically on California law materials, and a session on foreign and international law materials. In addition, the public librarians were able to tour the library and meet other reference and collection management staff members with whom they might be working as we continue to expand our partnership with

LACPL. Additional training sessions for other LACPL regional librarians was requested. Staff from both libraries agreed to pursue two additional programs: (1) LA Law Library staff would visit LACPL libraries to provide onsite legal bibliography training and assistance and, (2) LACPL staff would work at the LA Law Library reference desk during a half-day librarian exchange program to gain additional experience in legal reference work.

4.0 DIRECTOR'S DISCUSSION

Bradley Au, Senior Vice President, Aon Consulting & Insurance Services presented the board with a Postretirement Health Benefits, Actuarial Valuation Study for the LA Law Library. In his report he discussed GASB 45, titled Accounting and Financial Reporting by Employers for Post Employment Benefits Other Than Pension (OPEB). Aon's report included details on the measurement, recognition, and display of OPEB expenses/expenditures, and related liabilities (assets) and note disclosures in the financial reports of governmental agencies. The LA Law Library was given options regarding discount rate selection and annual required contributions.

5.0 CLOSED SESSION

At 1:00 p.m. Trustee Klein announced that the Board would go into closed session for:

5.1 Closed Session. Conference with legal counsel-existing litigation.: Beard et al v Los Angeles County Law Library, Case Number BC 281575, Government Code Section 54945.9 Subdivision (a).

5.2 Reconvene Open Session. The Board of Trustees reconvened the Open Session at 1:41p.m.having concluded an executive session. The Board discussed and gave direction to Legal Counsel and the Executive Director in regards to item 5.1.

6.0 PRESIDENT'S REPORT

There was no report.

7.0 PUBLIC COMMENT

There was no public comment.

8.0 AGENDA BUILDING

No agenda building items were identified.

9.0 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 1:42 p.m. by Trustee Klein. The next regular meeting of the Board of Law Library Trustees will be held on December 16, 2008.

Marcia J. Koslov, Executive Director and Secretary
Los Angeles County Law Library Board of Trustees