

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF LAW LIBRARY TRUSTEES OF  
LOS ANGELES COUNTY**

**A California Independent Public Agency Under  
Business & Professions Code Section 6300 et seq.**

**April 3, 2007**

The Regular Meeting of the Board of Law Library Trustees of Los Angeles County was held on Tuesday, April 3, 2007, at 12:15, at the offices of the Los Angeles County Law Library headquarters at 301 West First Street, Los Angeles, California 90012, for the purposes of considering reports of the affairs of the Library, and transacting such other business as might properly come before the Board of Trustees.

**1.0 ROLL CALL/QUORUM**

**Trustees Present:** Judge Lee Edmon  
Judge Susan Bryant-Deason  
Judge Abraham Khan  
Judge Jan Pluim  
Judge John Wiley

**Trustees Absent:** Kenneth Klein, Esquire  
Susan Steinhauser, Esquire

**Staff Present:** Marcia J. Koslov, Executive Director

Vice-President Edmon determined a quorum to be present, convened the meeting at 12:16 p.m. and thereafter presided. Executive Director Marcia Koslov recorded the Minutes.

No requests to speak from the public were received.

**2.0 CONSENT CALENDAR**

Vice-President Edmon asked if there were agenda items to be removed from the Consent Calendar to the Agenda for discussion. No requests were made. Upon motion made by Trustee Pluim and seconded by Trustee Bryant-Deason, the Consent Calendar was unanimously approved, 5-0.

**The Items approved on consent were:**

- 2.1 Minutes of the March 6, 2007 Regular Board Meeting
- 2.2 List of Checks and Warrants
- 2.3 Draft Financials, July, 2006 – March, 2007

### **3.0 DIRECTOR'S REPORT**

The Executive Director reported the following items:

- On March 7, 2007, she attended the second meeting sponsored by the AOC's office to discuss the future of county law libraries, their relationship with courts and counties and in particular, their role in the development and implementation of self-help centers throughout the state. CSAC representatives and Court representatives as well as two other law librarians participated.
- On March 26, 2007, she attended the spring meeting of the Council of California County Law Librarians. Major topics of discussion were proposed state legislation and a report and discussion of the March 7 meeting sponsored by the AOC. The group spent time identifying issues of governance and funding to take back to the AOC.
- Several staff member changes included the retirement of Diane Reynolds, Director of Reference and Research Services; Sue Martin's appointment to the Director of Reference and Research Services position; and Paula Hoffman, Reference Librarian, expansion of responsibilities to include the foreign and international law collections.

### **4.0 DIRECTOR'S DISCUSSION**

**Closed Session.** At 12:31 p.m. Vice-President Edmon announced that the Board would go into closed session for:

- 5.1 Closed Session. CONFERENCE WITH LEGAL COUNSEL – EXPOSURE TO LITIGATION. (2 items)
- 5.2 Reconvene Open Session. At 1:21 p.m., Vice-President Edmon announced that the Board of Trustees was in open session. She further announced that while in closed session, the Board discussed anticipated litigation and provided instruction to counsel. There was no reportable action.

### **6.0 PRESIDENT'S REPORT**

There was no report.

### **7.0 PUBLIC COMMENT**

There was no public comment.

### **8.0 AGENDA BUILDING**

No agenda building items were identified.

### **9.0 ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 1:22 p.m. by Vice-President Edmon. The next regular meeting of the Board of Law Library Trustees will be held on Tuesday, May 1, 2007.

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Marcia J. Koslov, Executive Director and Secretary  
Los Angeles County Law Library Board of Trustees