

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF LAW LIBRARY TRUSTEES OF
LOS ANGELES COUNTY**

**A California Independent Public Agency Under
Business & Professions Code Section 6300 et seq.**

September 6, 2006

The Regular Meeting of the Board of Law Library Trustees of Los Angeles County was held on Wednesday, September 6, 2006, at 12:15, at the offices of the Los Angeles County Law Library headquarters at 301 West First Street, Los Angeles, California 90012, for the purposes of considering reports of the affairs of the Library, and transacting such other business as might properly come before the Board of Trustees.

1.0 ROLL CALL/QUORUM

Trustees Present: Judge Lee Edmon
Judge Francis Gately, Jr
Judge Abraham Khan
Judge Jan Pluim
Judge John Wiley
Kenneth Klein, Esquire
Susan Steinhauser, Esquire

Trustees Absent: None

Staff Present: Marcia J. Koslov, Executive Director

President Steinhauser determined a quorum to be present, convened the meeting at 12:23 p.m. and thereafter presided. There was one request from the public to speak during the Public Comments session. Executive Director Marcia Koslov recorded the Minutes.

President Steinhauser announced that since the posting of the agenda an item had come to the attention of the Board that required the Board's immediate attention. A 2/3 vote of the Board was need to amend the agenda. Trustee Gately moved and Trustee Khan seconded a motion to modify the agenda and add a closed session re "CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: Initiation of litigation pursuant to subdivision (c) of Section 54956.9: 1 potential case." The Board voted unanimously, 7-0, to add the item 3A to the agenda following item 3.0, Action Items.

2.0 CONSENT CALENDAR

President Steinhauser asked if there were agenda items to be moved from the Consent Calendar to the Agenda for discussion. No requests were made. Upon motion made by Trustee Edmon, seconded by Trustee Gately, the Consent Calendar was unanimously approved, 7-0.

The Items approved on consent were:

- 2.1 Minutes of the August 2, 2006 Regular Board Meeting.
- 2.2 List of Checks and Warrants
- 2.3 1st Quarter Financials (July and August)

3.0 ACTION ITEMS

- 3.1 Approval of Resolution Authorizing an Amendment to the Contract Between the Board of Administration CalPERS and the Board of Law Library Trustees, Los Angeles County Law Library.

After full review and discussion, upon call for the question by the President and a second by Trustee Edmon, the Board voted unanimously (7-0) to approve the following resolution as required by CalPERS:

WHEREAS, the Board of Administration of the California Public Employee's Retirement System and the Board of Law Library Trustees of the Los Angeles County Law Library entered into a contract effective on July 1, 1944 providing for the participation of said public agency in the California Public Employee' Retirement System; and

WHEREAS, it is now desirable to take advantage of certain benefits provided under said Retirement System and not included in said contract;

NOW, THEREFORE, BE IT RESOLVED, that said governing body authorized and it does hereby authorize, an amendment to said contract, a copy of said amendment attached hereto and by such reference made a part hereof as though herein set out in full; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the presiding officer of said governing body is hereby authorized, empowered and directed to execute said amendment for and on behalf of said public agency.

- 3.2 Approval of Registered Borrower Fees

The Executive Director presented the Library Staff's proposal to modify the existing fee structure for security deposits and borrowing fees (established April 2004) which is attached to these minutes. After full review and discussion, the Board directed the

Executive Director to modify the proposal to include borrowing categories for non-profit organizations and those borrowers submitting requests for waivers.

Upon motion of Trustee Gately and seconded by Trustee Edmon, the Board voted unanimously, 7-0, to approve the proposal subject to the above mentioned changes. The new fees would go into effect in September, 2006.

3A New Item: CLOSED SESSION

3A.1 Closed Session.

At 1:09 p.m., President Steinhauser announced that the Board was going into closed session for:

Conference with legal counsel – anticipated litigation. Initiation of litigation pursuant to Government Code Section 54956.9 subdivision (c).

3A.2 Reconvene Open Session.

At 1:29 p.m., President Steinhauser announced that the Board of Trustees was in open session. She further announced that while in closed session the Board discussed pending litigation and gave appropriate instructions.

4.0 DIRECTOR'S REPORT

There was no discussion on this item.

5.0 DIRECTOR'S DISCUSSION

5.1 Pasadena Public Library

The Executive Director presented the Board a draft Cooperative Agreement between the Los Angeles County Law Library and the Pasadena Public Library. After full review and discussion the Board directed the Executive Director to refine the agreement to clarify issues of ownership and management of the print collection, acquisition of new materials, access to online information, staff and training issues, and costs associated with transfer and maintenance.

The President requested that items 5.2 and 5.3 be tabled for future discussion.

6.0 PRESIDENT'S REPORT

There was no President's Report.

7.0 PUBLIC COMMENT

Comments were received from Mr. Lee Paradise regarding library hours and an audit of Library expenditures.

8.0 AGENDA BUILDING

No agenda building items were identified.

9.0 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 1:57 p.m. by President Steinhauser. The next regular meeting of the Board of Law Library Trustees will be held on Wednesday, October 4, 2006.

Marcia J. Koslov, Executive Director and Secretary
Los Angeles County Law Library Board of Trustees