

**MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF LAW LIBRARY TRUSTEES OF
LOS ANGELES COUNTY**

**A California Independent Public Agency Under
Business & Professions Code Section 6300 et seq.**

July 18, 2006

The Special Meeting of the Board of Law Library Trustees of Los Angeles County was held on Tuesday, July 18, 2006, at 12:15, at the offices of the Los Angeles County Law Library headquarters at 301 West First Street, Los Angeles, California 90012, for the purposes of considering reports of the affairs of the Library, and transacting such other business as might properly come before the Board of Trustees.

1.0 ROLL CALL/QUORUM

Trustees Present: Judge Lee Edmon
Judge Francis Gately, Jr
Judge Abraham Khan
Judge Jan Plum
Kenneth Klein, Esquire
Susan Steinhauser, Esquire

Trustees Absent: Judge John Wiley

Staff Present: Marcia J. Koslov, Library Director

President Steinhauser determined a quorum to be present, convened the meeting at 12:21 p.m. and thereafter presided. There was no request from the public to speak. Library Director Marcia Koslov recorded the Minutes.

2.0 CONSENT CALENDAR

President Steinhauser asked if there were agenda items to be moved from the Consent Calendar to the Agenda for discussion. No requests were made. Upon motion made by Trustee Gately, seconded by Trustee Khan, the Consent Calendar was unanimously approved, 6-0.

The Items approved on consent were:

- 2.1 Minutes of the June 7, 2006 Regular Board Meeting.
- 2.2 List of Checks and Warrants
- 2.3 End of Year Financial Statement

3.0 ACTION ITEMS

- 3.1. Approval of Unaudited Annual Financial Statement. This item was tabled until the August Board meeting.

- 3.2 Resolution of Intention to Approve an Amendment to Contract Between the Board of Administration California Public Employees' Retirement System and the Board of Law Library Trustees, Los Angeles County Law Library

As agreed to in Union negotiations, this resolution requests approval of the formal CalPERS document that amends the Library's current retirement benefit from the "2% at 60" formula to a "2.5% at 55" formula for all active staff. After a full review and discussion, there was a motion duly made by Trustee Edmon and seconded by Trustee Khan to approve the formal CalPERS Resolution. The Resolution was unanimously passed, 6-0.

**RESOLUTION OF INTENTION
TO APPROVE AN AMENDMENT TO CONTRACT
BETWEEN THE BOARD OF ADMINISTRATION
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
AND THE
BOARD OF LAW LIBRARY TRUSTEES
LOS ANGELES COUNTY LAW LIBRARY**

WHEREAS, the Public Employees' Retirement Law permits the participation of public agencies and their employees in the Public Employees' Retirement System by the execution of a contract, and sets forth the procedure by which said public agencies may elect to subject themselves and their employees to amendments to said Law; and

WHEREAS, one of the steps in the procedures to amend this contract is the adoption by the governing body of the public agency of a resolution giving notice of its intention to approve an amendment to said contract, which resolution shall contain a summary of the change proposed in said contract; and

WHEREAS, the following is a statement of the proposed change:

To provide Section 21354.4 (2.5% @ 55 Full and Modified formula) for local miscellaneous members.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the above agency does hereby give notice of intention to approve an amendment to the contract between said public agency and the Board of Administration of the Public Employees' Retirement System, a copy of said amendment being attached hereto, as an "Exhibit" and by this reference made a part hereof.

4.0 DIRECTOR'S REPORT

President Steinhauser asked the Library Director to present her Director's report. The following issues were discussed:

- **Huntington Library / Rare Books.** The Huntington Library has demonstrated an interest in our Rare Book collection. During her attendance at the American Association of Law Libraries Annual Conference, the Library Director spoke with several colleagues about the rare book collection. One colleague suggested that the Library look toward the European market for sale of the collection as a whole collection; a second colleague also suggested that the Library look toward the Japanese law school market. Also discussed was the safe housing of the collection while it remains part of the Los Angeles County Law Library.
- **Parking Garage Lease.** Five Star Parking, the current Tenant of the Hill Street Parking Garage, has provided a draft 10-year lease for the Board of Trustees's review. The Board concurred with the Library Director suggestion that we initiate a 3-year contract with an annual renewal option.
- **Deed of Dedication.** The Board requested a review of the Deed of Dedication for the Library's property from Scott Biel, Sheppard Mullin.
- **Focus Group.** The President expressed her pleasure that the Library Director had met with law librarians from 11 law firms to identify issues of importance to the library.

5.0 CLOSED SESSION

Closed Session. At 12:41 p.m., President Steinhauser announced that the Board would go into closed session for:

5.1 Closed Session. Public employment. Title: Law Library Director
Government Code § 54957

5.2 Reconvene Open Session
The Board of Law Library Trustees reconvened the open session at 1:46 having concluded an executive session regarding public employment. During that session the Board discussed the Library Director's performance during the past year and appropriate compensation for this fiscal year.

6.0 PRESIDENT'S REPORT

The President had no report out at this time.

7.0 PUBLIC COMMENT

There was no request for public comment.

8.0 AGENDA BUILDING

The Board discussed the development of a blueprint for the next 12-18 months. Judge Edmon will be working with the Library Director to develop the blueprint and the Board agreed to plan a four-hour meeting for that purpose.

9.0 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 1:55 p.m. by President Steinhauser. The next regular meeting of the Board of Law Library Trustees will be held on Wednesday, August 2, 2006.

Marcia J. Koslov, Library Director and Secretary
Los Angeles County Law Library Board of Trustees